



Network organisation within WONCA Region Europe – ESGP/FM  
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# Report of EURACT Council Meeting Antwerp, 19-20 September 2018



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## List of participants

1. Dr Jo Buchanan, UK, President
  2. Dr Mario R. Sammut, Malta, Honorary Secretary
  3. Prof. Esra Saatci, Turkey, Honorary Treasurer
  4. Prof. Francesco Carelli, Italy, EB member
  5. Prof. Ruth Kalda, Estonia, EB member
  6. Prof. Adam Windak, Poland, EB member
  7. Dr Denise Alexandra Cunha Velho, Portugal
  8. Dr Jachym Bednar, Czech Republic
  9. Dr Bruce Brinkley, Switzerland
  10. Dr Venija Cerovecki Nekić, Croatia
  11. Dr Eva de Fine Licht, Sweden
  12. Dr Martine Granek-Catarivas, Israel
  13. Dr Ilse Hellemann, Austria
  14. Assist. Prof. Vesna Homar, Slovenia
  15. Dr Dimitrios Karanasios, Greece
  16. Dr Helena Karppinen, Finland
  17. Dr Nino Kiknadze, Georgia
  18. Dr Mira Kiš Veljković, Serbia
  19. Dr Pavlo Kolesnyk, Ukraine
  20. Dr Inguna Locmele, Latvia
  21. Assoc. Prof. Roar Maagaard, Denmark
  22. Prof. Nele Michels, Belgium
  23. Dr Razvan Miftode Florentin, Romania
  24. Dr Brendan O'Shea, Ireland
  25. Dr Peter Prydz, Norway (on 20/9/18)
  26. Prof. Maja Račić, Bosnia & Herzegovina
  27. Dr Radmila Ristovska, FYR Macedonia
  28. Assoc. Prof. Llukan Rrumbullaku, Albania
  29. Dr Nynke Sherpbier-de Haan, The Netherlands
  30. Prof. Dr. Anne Simmenroth, Germany (on 20/9/18)
  31. Dr Sonata Varvuolyte, Lithuania
  32. Dr Natalia Zarbailov, Moldova (on 20/9/18)
- Ms Barbara Toplek, Administrative Secretary, Slovenia
  - Observers:
    - Ass. Prof. Anna Stavdal, President WONCA Europe (on 20/9/18)
    - Dr Humbert de Fréminville, France
    - Dr Chloe' Delacour, France, EURACT liaison for Vasco da Gama Movement
    - Dr Katerina Javorska, Czech Republic, from EURIPA (on 19/9/19)

### **Not present:**

1. Prof. Elena Andreeva, Russia
2. Dr Milena Cojić, Montenegro
3. Dr Dolores Forés, Spain
4. Prof. Valentina Madjova, Bulgaria
5. Dr Peter Vajer, Hungary
6. Dr Iveta Vaverková, Slovakia

## Report of the Meeting

*Wednesday 19 September 2018*

### ***Pre-Council Executive Board Meeting***

Present – Jo, Mario, Esra, Francesco, Adam, Ruth, Barbara.

#### **Items discussed:**

##### Part 1 (EB members only)

- **Welcome** (Jo)
- **Review agendas**
- **Membership:**
  - update re France: Humbert is to attend as an observer (we will ask Bruce to be his buddy). He is to become a EURACT member at this meeting and then is to stand for elections as the French council representative.
  - updates from other countries: re Spain, some online applications have been made but Dolores has not replied to an email request from Barbara to confirm them. Denise is to be asked to confirm them in Dolores' absence.
- **New Irish representative:** Brendan (as was Ireland's rep in the past, no need of buddy)
- **On-line membership application form:** launched and working well (needed an adjustment made by Barbara and the webmaster).
- **EURACT 2<sup>nd</sup> Medical Education Conference Leuven September 2018**
  - Preparations are well in hand. A meeting with Jan Degryse is due later. Jo described the system for choosing the best oral presentation and poster.
- **Coordination between Networks** – EUROPREV, EGPRN, EQuIP and EURIPA are inviting representatives from the networks to their meetings and conferences and in some cases waiving the fee: plan to be prepared for EURACT open up its meetings to the networks too. EB proposed that the networks be invited to send a rep to EURACT Council meetings. Regarding visits by EURACT reps to other networks, the EB agreed to discuss the matter with Roar to see if WONCA Europe has any guidance to offer regarding the matter. Re invitation from EGPRN for next month's meeting, this is to be offered to Council members. EGPRN have also invited EURACT to participate in a project to further develop the EGPRN web-platform for its "International Web-based Course on Research in Primary Health Care" – this is to be discussed with the chairs of the committees.
- **From report of post-Council EB meeting in Thessaloniki:**
  - Guideline to be prepared re criteria necessary to postpone a council meeting: the EB agreed with the plan proposed by Jo.
  - Discuss how to avoid clash between Bled course and EURACT conference: not needed as Bled course and EURACT conference both have had adequate registrations.
  - Assessment course: to be budgeted in January EB meeting.
  - Proposal for sponsorship of appraised doctors to course/conference: Adam suggested that there are 2 separate sponsorship systems, the current one and another for appraised doctors. The EB agreed that this be discussed with Roar.

- Check articles if EURACT member/Council member needs to be a GP besides a teacher in GP/FM. The only place where the words ‘general practitioners’ is mentioned in the English version of the articles of association is in article 5.2. However, this is an unofficial English translation of the original Dutch document. To clarify the matter, the EB agreed to ask Nynke to check the original.

Part 2 (EB joined by chairs of committees and task groups to discuss work in such committees / groups)

- News:
  - two slots available for non-peer reviewed EURACT workshops in the June 2019 WONCA Europe Conference in Bratislava;
  - advised ST committee of the EGPRN project mentioned above.
- **Committees**
  - MS: Bruce/Denise: to discuss and fine-tune selection criteria for sponsorship for courses; prepare for Bratislava meeting; prepare criteria for distribution of surveys.
  - BME: Francesco: had workshop in May 2018 WONCA Europe Conference in Krakow, now working on workshop in the Leuven conference.
  - ST: Nele: finalised report that was approved and published, with article published in Education for Primary Care; had workshop in Krakow; to prepare 3–year plan.
  - CPD: Jachym: had workshops in Krakow; two abstracts accepted for Leuven; to work on new projects re current state of evidence on CPD and how to change and improve practice; to work on 3-year plan.
- **Task Groups**
  - Appraisal: Roar: has attempted to integrate appraisal process with the Level 3 course, with a specific slot where participants registered on the system; Ruth also promoted it at last week’s Bled course.
  - Educational resources: Martine: worked on Leuven workshop; project being planned for a survey about use of blended teaching material; Martine wishes to be replaced as chair.
  - Website: Mario: online individual membership process and video library – done; to do – appointment of new chair, online application form for organisations in collaboration.
  - Assessment courses: Denise: half the modules revised, date set for October 2019.

## ***Pre-Council Journal Club***

*Facilitated by Nynke Sherpbier-de Haan*

The following articles were discussed:

- Barber et al. UK medical students’ attitudes towards their future careers and general practice: a cross-sectional survey and qualitative analysis of an Oxford cohort. BMC Medical Education (2018) 18:160
- Albarqouni et al. Evidence-based practice educational intervention studies: a systematic review of what is taught and how it is measured BMC Medical Education (2018) 18:177

## ***Session 1: Welcome, approval of meeting agenda; business meeting part 1; preparation for conference; lecture by invited local speaker***

### **Welcome and approval of meeting agenda**

President Jo Buchanan (UK) opened the Council Meeting and welcomed participants in the presence of Prof. Nele Michels (local host). The Meeting Agenda was approved. She gave a special welcome to one new council member present, Dr Brendan O'Shea, Ireland, and observers Dr Humbert de Fréminville, France, and Dr Katerina Javorska, Czech Republic, from EURIPA. She also announced that Ass. Prof. Anna Stavdal, President WONCA Europe, will join the meeting tomorrow. All members present then introduced themselves for the benefit of Brendan, Humbert and Katerina. Bruce, Ilse, Mira, Maja and Mario announced that this is their last EURACT Council Meeting (as it will be also for Peter Prydz).

### **Business Meeting – part 1**

1. Jo Buchanan, President, welcomed Council members and presented the agenda.
2. The report of the April 2018 EURACT Council Meeting in Thessaloniki prepared by Hon. Secretary Mario R Sammut (available on the EURACT website) was taken as read. With no feedback forthcoming from the council members present, the report was approved
3. Jo Buchanan presented her President's Report (see Appendix 1) which was taken as read after having been already circulated. With no feedback forthcoming from the council members present, the report was approved.
4. Report from EURACT representative on WONCA Europe Executive Board: Roar Maagaard (Denmark) gave a summary of his work in this role (see Appendix 2 for report).
5. **General meeting**
  - a. The 2<sup>nd</sup> General Meeting for 2018 was **opened** by Jo Buchanan, President, and the set agenda was approved by the Council.
  - b. As 29 out of 38 Council Members were present (as confirmed by Hon. Secretary Mario Sammut), the required **quorum** was reached.
  - c. **Membership fees: update re country payments.** Tackled in Part 2 of the Business Meeting.
  - d. **Approval of new members:** 89 applicants, all endorsed by their respective country representatives, were unanimously approved. The full list provided by Barbara as Adm. Secretary may be seen in Appendix 3. Denise mentioned that a pathologist in Portugal wished to become a member – it was clarified that to do so, one would need to be a teacher in GP/FM.
  - e. **Other issues:** none.
6. Recent EURACT course – report:
  - a. Part 2 of Level 3 Course: Thessaloniki, Greece, 29 - 30 June 2018: report given by Dimitrios. One participant from Macedonia dropped out with giving notice. The remaining 11 participants participated as required, with the tutors satisfied with their work. However Dimitrios pointed out that the budget was very low and needs to be reviewed.
  - b. EURACT Bled Course, Slovenia, 11-15 September 2018 'Guidelines and Mindlines': report given by Vesna. It was successful, with 64 participants. Ruth is now one of the course directors. Vesna recommended that the sponsorship procedure be started earlier and improved to ensure that the sponsored participants are committed. This will be discussed by the MSC.

## 7. Future EURACT courses – updates:

- a. Level 2 Course 14-16 October 2018, Jerusalem, Israel: update given by Martine. The teachers will be Egle, Roger, Ruth and Martine. There will be 32 participants, 12 of them sponsored by EURACT. The Israeli Association will be supporting the course by partially sponsoring a number of Israeli participants. She recommended that financial arrangements be reviewed for future courses to avoid the hosting association incurring a financial deficit. This will be discussed by the EB.
- b. Level 1 Course 23-25 May 2019, Prague: update given by Jachym. The teachers will be Adam, Roar and Dimitrios. The hosting website provided by Greece worked well, with 37 registrations. The MSC will sort out the sponsorship issues for this course. The local society will also help out financially. Jachym asked if the amount of participants can be increased: Adam will discuss the matter with the other tutors and the MSC. The contract needs to be signed between EURACT and the host organisation.
- c. EURACT Bled Course, Slovenia, 17-21 September 2019: Vesna announced that the topic will be 'The tyranny of health'.
- d. Level 2 Course 2020: interest from Turkey (Esra); this will depend on her re-election as Turkish representative in 2019.
- e. Assessment course 10–12 October 2019, Lisbon, Portugal: update given by Denise (chair). The modules are being prepared and the faculty members identified. A budget needs to be set.

## 8. Future Council meetings / conferences

- a. 2<sup>nd</sup> medical education conference 21-22 September, Leuven: Jo was grateful to Jan for arranging sponsorship for council members, and asked members to go round the posters personally and give feedback to the authors. An assessment process has been prepared for council members to review the oral and poster presentations.

Part 2 of the Business Meeting was held on the 20<sup>th</sup> September 2018.

### **Preparation for conference**

A preparatory meeting for 2<sup>nd</sup> EURACT Medical Education Conference (Leuven, 21-22 September 2018) was then facilitated by Prof. Jan Degryse, the conference's host and scientific chairman. There will be 198 participants from 31 countries. The abstract book is ready and can be downloaded from the website. He urged the chairpersons to get the speakers to keep time, and make sure that 2 Council members will evaluate the presentations. Each form will take the form of a double evaluation, with the second being for the Jan Heyrman award. Regarding the evaluation of the posters, this will be done by groups of Council members.

### **Lecture by invited local speaker**

The following talk was then given:

- Presentation on '*Flanders General Practice, an overview in 16 sentences and one question*' by Prof. Roy Remmen. The presentation may be downloaded from <http://euract.woncaeurope.org/resources>.

The session was closed with organisational announcements from Nele.

*Thursday 20 September 2018*

## ***Session 2: News from WONCA Europe; updates on committees' and task groups' work***

### **News from WONCA Europe**

- Ass. Prof. Anna Stavdal, President of WONCA Europe, gave a presentation on WONCA Europe. The presentation may be downloaded from <http://euract.woncaeurope.org/resources>.

### **Updates on committees' and task groups' work**

The chairpersons/representatives of the committees and task groups each gave presentations as follows:

#### **Committees:**

- Basic Medical Education (BME) – Francesco, chair: see Appendix 4
- Specialist Training (ST) – Nele, chair: see Appendix 4
- CME/CPD – Jachym, chair: see Appendix 4
- Member services (MS) – Bruce, co-chair: see Appendix 4

#### **Task groups:**

- Appraisal of GP Teachers – Roar, chair: see Appendix 5
- Provision of Educational Resources – develop new teaching tools including on-line learning – Martine, chair: see Appendix 5
- Website – Mario, acting chair: see Appendix 5
- Assessment Course – Denise, chair: see Appendix 5

## ***Sessions 3: Committee meetings***

All members then split up to work in the 4 committees:

- Basic Medical Education (BME)
- Specialist Training (ST)
- CME/CPD
- Member services (MS)

## ***Session 4: Task groups session***

The task groups met as follows:

- Appraisal of GP teachers
- Website
- Provision of Educational Resources – develop new teaching tools including on-line learning
- Assessment courses



## ***Session 5: Business meeting part 2; farewell to members leaving council; assessment of oral & poster presentations in 2nd Medical Education Conference; reports from committees and task groups***

### **Business meeting – part 2**

#### **5. General meeting**

**c. Membership fees: update re country payments.** Esra Saatci, Hon. Treasurer, thanked the countries who paid the 2018 fees. She asked the other countries to pay soon, if possible before December when non-paying individuals should be deleted.

#### **8. Future Council meetings / conferences**

- b. Spring meeting 11-13 April 2019, Riga, Latvia: update from Inguna, dates confirmed.
- c. Autumn meeting 26-28 September 2019, Plovdiv, Bulgaria.
- d. Spring meeting 2020: Turkey (Esra) – to be confirmed.
- e. Autumn meeting and 3<sup>rd</sup> medical education conference, 23-24 & 25-26 September 2020, Graz, Austria: update from Ilse. Wishes the general theme to be decided; suggested collaboration with EURIPA and coordination of dates with Bled Course. Vesna proposed that the conference be moved to spring in the future to avoid clashing with the Bled Course. Ruth highlighted the possibility that two events too close to each other may affect participation. Several council members commented that spring is very busy in academic departments. Jo proposed that this issue be discussed for a long-term solution to be found.
- f. Spring meeting 2021, Kiev, Ukraine (Pavlo).

#### **9. WONCA World/Europe Conferences**

- a. WONCA Europe Conference 2018, Krakow, Poland, 24 May - 27 May: report given by Adam. Conference went well, EURACT workshops were very well attended.
- b. WONCA World Conference 2018, Seoul, Korea, 17 - 21 October. Some Council members will be participating.
- c. WONCA Europe Conference 2019, Bratislava, Slovak Republic, 26 - 29 June. Jo announced that EURACT will have two non-reviewed workshops.

10. Update re EURACT liaison on behalf of WONCA Europe to PREPARE (Platform for European Preparedness Against (Re-) emerging Epidemics). Jo is winding down this liaison.

11. Collaboration with other WONCA-Europe networks:

- a. EGPRN
- b. EQuIP
- c. EURIPA
- d. EUROPREV
- e. Vasco da Gama

EURACT is being invited to send a representative to attend network meetings: EURACT plan to invite networks to send representatives to its own council meetings. EB is working on this. EURACT will review this with WONCA Europe. Jo announced that EGPRN invited a EURACT rep to next month's meeting: however no-one from the council expressed his/her ability to attend.

12. Announcements (1-slide, 2-minutes):

- Francesco Carelli (Italy): reminded Council to take a group photo. Council was adjourned for a few minutes to enable the photo to be taken.

13. Action points not covered elsewhere: none

14. Any other business: none

### **Farewell to members leaving EURACT Council**

- On behalf of the EURACT Council, Jo presented thank-you cards and farewell gifts to the following members who had announced that they would not be presenting themselves for the EURACT Council Members' elections due to be held at the end of 2018 / beginning of 2019:
  - Bruce Brinkley, Switzerland
  - Ilse Hellemann, Austria
  - Mira Kiš Veljković, Serbia
  - Peter Prydz, Norway
  - Maja Račić, Bosnia & Herzegovina
  - Mario R Sammut, Malta

### **Assessment of oral & poster presentations in 2<sup>nd</sup> Medical Education Conference**

- Jo explained the process of how the oral & poster presentations will be assessed by council members.

### **Representatives of the following committees presented their work:**

- BME: Francesco, chair.
- CME/CPD: Jachym, chair.
- ST: Nele, chair.
- MS: Denise, co-chair.

The reports of the committees may be seen in Appendix 6.

### **The representatives of the following task groups presented their work.**

- Appraisal of GP teachers: Roar, chair.
- Provision of Educational Resources: Martine, chair.
- Assessment courses: Denise, chair.
- Website: Bruce, member.

The reports of the task groups may be seen in Appendix 7.

## Appendix 1: President's report

### President's Report - Jo Buchanan September 2018

EURACT was well represented at WONCA Europe's successful conference in Krakow in June. Bruce and Dimitrios led a workshop promoting the activities of EURACT at the Vasco da Gama pre-conference. During the main conference EURACT participated in several workshops, some of which were delivered in partnership with the other networks.

The paper produced by the Specialty Training Committee titled: Educational Training Requirements for GP/FM specialty training, was presented to WONCA Europe council this was well received and adopted. It has since then been given good coverage through WONCA Europe and WONCA world. Nele Michels and her colleagues led a workshop on this at the conference in Krakow and the attendance for this was excellent. An editorial on this topic has been accepted for 'Education for Primary Care'. The paper can be accessed here:

<http://euract.woncaeurope.org/publications>

The CME committee collaborated with EURIPA and the Croatian Association of Teachers of Family Medicine to deliver a workshop on CME for Isolated Doctors, which has continued to develop the committee's thinking on this topic. The BME committee delivered a workshop on the Essential Standards for Undergraduate Training. In addition workshops were delivered in collaboration with EQuIP on Significant Event Analysis and Ensuring the delivery of high quality care in times of high workload such as a pandemic, supported by the PREPARE project.

In June the final part of the Leonardo 3 course was held in Thessaloniki. It was very satisfying to see that all participants had developed interesting and useful work through their participation in the course. This course enables previous participants of the Leonardo programme to develop their leadership skills and their abilities to make real change to the training programmes in their countries.

EURACT had agreed to collaborate with ASPHER and the UN International Organisation for Migration on a bid for EU funding for the provision of training for health care workers in the needs of migrants. This funding has been successful and the first training programmes will occur in the next few months. Thank you to those of you who have found colleagues to participate in this work. The Leuven conference has inevitably been a dominant part of the EB's work over the past few months. We were delighted with the response to the call for abstracts and to hear from Jan that

there are over 190 participants. Thank you to all council members for promoting the conference in your countries.

Finally we are approaching a time of change for EURACT council. Council elections will be held at the end of the year, so we will be saying goodbye to some members. Mario is coming to the end of his term as Honorary Secretary; his replacement will be selected at the April Council meeting. In addition at the April council meeting, a President-elect will be selected, my term comes to an end in Spring 2020 and I will not be standing again.

I hope you all enjoy the council meeting and conference in Belgium. We offer our sincere thanks to Nele who has made the arrangements in Antwerp and to Jan Degryse and his staff in Leuven who have worked so hard to deliver the conference.

## **Appendix 2: Report from EURACT representative on WONCA Europe Executive Board**

September 2018.

A short report from WONCA Europe EB.

Since our latest Council meeting in Thessaloniki WE EB has had several online meetings – and one physical meeting in Krakow in May in relation to the WE Conference 2018. The Krakow meeting was prior to WE Council meeting in Krakow and primarily dealt with the upcoming Council meeting.

We had a very good Council meeting – especially seen in EURACT light: our ETR document (European Training Requirements for GP Specialty Training) was very well received and approved by WE Council. Congratulations to EURACT and its Specialist Training Committee.

In Krakow another paper – originating from the Nordic Colleges about overdiagnosis was also approved.

We had a very fine conference in Krakow – but around 2000 participants were a bit too few – and hence setting pressure on WE finances. The budget for WE is now very tight.

In Krakow there were very good presentations by WE networks – including EURACT. During the Conference WE EB had meetings with the networks – and WE EB encourage the networks to have a deeper collaboration.

WE EB has carried the ETR document to UEMO and to WONCA World – so it is now widespread.

WE EB has during summer been occupied with the 4 main tasks:

- The upcoming WHO World meeting in Almaty – celebrating the 40 years anniversary of the Alma Ata declaration about Primary Health Care
- The WHO meetings – both in Copenhagen and right now in Rome
- The Work in WE Conference Committee with the intent of engaging with a core professional conference organiser (PCO)
- The upcoming WW Council Meeting and Conference in Seoul in October this year – and especially the potential outcome of election of WW President Elect, where WE President Anna Stavdal is a candidate. What will the consequences for WE be?

Next formal WE EB meeting will be in December in Ljubljana.

Roar Maagaard, WE EB member as representative from EURACT.

## Appendix 3: New EURACT members

Barbara Toplek, Adm. Secretary

### Belgium

1. Festraets Stijn
2. Saerens Rudy
3. Van Rossem Ines
4. Peremans Lieve
5. Muylaert Peter
6. Vervaecke Niek
7. Manhaeve Dominique
8. Aertgeerts Bert
9. Van Nuland Marc
10. Vermandere Mieke
11. Spitaels David
12. Van Den Bulck S.
13. Vansintjan Johan

### Bulgaria

1. Kirov Lyubomir
2. Mushanov Emil
3. Dragusheva-Yordanova Elena
4. Dimitrov Hristo
5. Peltekov Altanas
6. Despotova-Toleva Lyubima
7. Malinova Zlatka
8. Staykova-Pirovska Yordanka

### Denmark

1. Sys Melchior

### Finland

1. Pia Hakio
2. Merja Toivonen
3. Päivi Kahila

### France

1. Sebastien Moine
2. Humbert de Fremenville

### Greece

1. Dimitrios Brimis
2. Nikolaos Dimitrakos
3. Evelin Fachouri

4. Panagiota Giannakopoulou
5. Ioannis Giaourakis
6. Chrissi Kiagiadaki
7. Nikolaos Kalaitzoglou
8. Iordanis Kapantais
9. Asimonia Lepida
10. Dimitrios Lepidas
11. Viorika Matasoukatidou
12. Efthimia Otapasidou
13. Lakovos Papadakis
14. Theodouloulos Papanikolau
15. Kleomenis Politis
16. Elena Purou
17. Ioannis Psaltoglou
18. Zanina Radev
19. Marios Tsamandouras
20. Nikolaos Xirouhakis
21. George Tzanis

#### Italy

1. Maria Stella Padula

#### Malta

1. John-Paul Tabone
2. Sarah Sant
3. Ian Psaila
4. Mark Aquilina
5. Patrick Galea

#### The Netherlands

1. Guus Busser

#### Norway

1. Frode Oosterling
2. Fuk-Tai Poon Sundvor

#### Portugal

1. Ana Luisa Vaz Ferreira
2. Ana Rita Magalhaes
3. Celia Mata
4. Tiago Vilarinho

#### Romania

1. Andrea Neculau

#### Russia

1. Anna Thurusheva
2. Elena Dolotova
3. Nadezhda Ryzhkova

Serbia

1. Ana Miljković

Spain

1. Salvador Tranche
2. Alexandra Abarracín Castillo
3. Yolanda Ortega Vila
4. Fernando Souto Mata
5. María José Lázaro Gómez
6. Verónica Casado Vicente
7. Cruz Bartolome Moreno

Turkey

1. Cihan Fidan

UK

1. Lucie Brittain
2. Dominic Paterson
3. Sarah Duvall
4. Debasish Banerjee
5. Ali Hassas
6. Corinne Bakker

Ukraine

1. Serhiy Fedorov
2. Albina Zharkova
3. Vysochina Iryna
4. Neonila Chukhrienko
5. Haiduk Olga
6. Bashkirova Nataliya
7. Vasilevska Iryna
8. Kramarchuk Volodymir
9. Lyudmila Smolina



## Appendix 4: Updates on committees' work since last meeting

### **Basic Medical Education (BME) Committee**

Francesco Carelli, Chair

Here BME Committee!

- Since I am there:
- ECE ( Early Clinical Exposure )
- EURACT Checklist for Attachment Program Organisers
- European Minimal Core Curriculum in undergraduate
- Mapping academic situation of undergraduate teaching for family medicine in Europe

One of the most cited papers

- EURACT Statement on Undergraduate Teaching of Family Medicine in Europe
- *Published also on Eur.J.Gen.Pract. and on WONCA World News*

A long work of analysis

- Strengthening GP/FM in Europe – Advice from professionals from 30 European Countries. *BMC Family Practice ( 2017) , 18, 80 . DOI 10.1186/S 12875- 017 - 0653*
- <http://euract.woncaeurope.org/sites/euractdev/files/documents/publications/scientific-papers/strengthening-general-practice-family-medicine-europe-advice-professionals-30-european-countries-bmc.pdf>

Just for now

- *Survey on Undergraduate Teaching in Europe With*
- *WS in Krakow: Help develop European curriculum standards in family medicine for undergraduates !*

Now and future

- WS in Leuven: The best possible curriculum in family medicine for Europe
- Possibly followed by a paper or Statement

### **CME/CPD Committee**

Jachym Bednar, Chair

Details of the progress made since the last meeting

Krakow Wonca conference :

1. WSs presented with good attendance
  - A. Developing Effecting Continuing Professional Development for Isolated Family Doctors - jointly with EURIPA and the Croatian Association of Teachers of FM
  - B. Significant Event Analysis as a Teaching Tool - jointly with EQuIP and Piet van den Bussche

2. Euract Leuven conference – 2 abstracts submitted :

1st accepted as a WS - How to teach active listening  
 2nd as a poster - Developing Effecting Continuing Medical Education [CME] for Isolated Family Doctors

3. short Guidance document on : Best Practice in CME/CPD:

This document will summarise the evidence base for the delivery of effective continuing medical education[CME] for GPs/FD and will provide guidance on the planning design, delivery and evaluation of CME.

Structure of the document was proposed and chapters were started to be developed

Objectives to be tackled in the present meeting

1. To propose topics/ WSs/OP/etc. for Bratislava WONCA conference and to submit abstracts: deadline 10th January 2019

2. Plan of responsibilities and three year action plan be drawn up for our committee so that tasks are produced in good time to fulfil commitments for council meetings and conferences

**Goals:**

A. Identifying important topics for CPD/CME (eg. teaching exchange, e-health, diabetes...)

B. Creating a platform for comparative data (in concordance with EB)

C. Developing strategies for educational interventions for changes on a national level

3. new issue to be tackled : how to change systems both within our practices and at local and national level - the committee will develop learning materials on this topic.

4. CPD/CME guidance – 2 pages of paper - to develop 5 assigned themes :

To describe the current state of the evidence base for effective CME for FDs

How to identify learning needs that are relevant to FDs

To suggest options for the delivery of educational interventions and describe the advantages and disadvantages of these options.

To suggest options for the delivery of educational interventions to meet specific primary healthcare needs reflecting changing society

To describe how to assess the effectiveness of educational interventions.

## ***Specialist Training (ST) Committee***

Nele Michels, Chair

PROGRESS MADE – ETR

Educational Training Requirements for GP/FM

- Report
  - Approved at WONCA Krakow (EB & Council)
  - Published on websites of EURACT, WONCA (Europe & World)
- workshop
  - WONCA Krakow
  - EURACT conference Leuven
- Article: published! *Education for Primary care*

OBJECTIVES

- prepare workshop for
  - EURACT conference Leuven
  - WONCA Bratislava? (abstract)
- 3 year action plan
  - State-of-the-art? Missing concepts? Stakeholders? ...
  - Action plan

### ***Membership Services (MS) Committee***

Bruce Brinkley, Co-chair with Denise Alexandra

Progress made since the last meeting

- Created a set of criteria for selection of the sponsoring bursaries (for Leuven, Leonardo Level II , Bled)
- Set up electronic application forms (Google-forms)
- Collected the electronic-applications
- Ranked the applicants for sponsoring
- Communicated with applicants, organizers & secretariat.

Objectives to be tackled in the present meeting

- Review the selection-criteria after this first exercise
- Review the procedure for communication of results (to beneficiaries and organizers): “who does what”
- Checklist for organizing Leonardo courses
- Checklist for organizing Educational Conferences
- Checklist for organizing a Council Meeting
- Assessment courses

## Appendix 5: Updates on task groups' work since last meeting

### ***Appraisal of GP Teachers task group***

Roar Maagaard, Chair

The appraisal programme

- Status 20.3.18 + 15.9.18:
- Appraised: 5 at EXPERT level (1 Slovenia, 1 UK, 2 Denmark, Belgium 1) and 1 more in pipeline (xxxxxx country)
- Appraised: 1 at COMPETENT level (1 Italy)
- --
- EXPERT level: 14 + 11 = 25 have registered – but only 4 (11) have started
- COMPETENT level: 21 + 5 = 26 have registered – but only 2 (1) have started

In Antwerp we have to deal with:

- Our experiences so far (narratives) - and
  - Evaluation of the process
- Evaluation of the Leonardo III experiences
- Marketing the appraisal system at future courses
- Marketing of the instructional PP-presentation among Council Members
- Other ideas of dissemination?

### ***Provision of Educational Resources task group***

Martine Granek-Catarivas, Chair

#### ***Progress since Thessaloniki Meeting***

- Preparation and submission of workshop for Leuven Conference:  
**“Blended learning material in family medicine education - now!”** (Done!)
- Further development of **A roadmap for blended learning material preparation (overview)** relevant to the goals and context of Family Medicine , by *Natalia*  
*To become our main document and be published*
- Shortening and Adaptation of Core Curriculum Topics for workshop & roadmap
  - **Topic 1.** Continuity, comprehensiveness, coordination of care, by *Nino and Francesco*
  - **Topic 2.** Holistic approach. Bio-psycho-social model , by *Natalia*
  - **Topic 6.** Decision making based on prevalence and incidence of target, by *Helena (Done!)*
  - **Topic 5.** Management of multiple health problems, identifying priorities, by *Milena (new – Done !)*
- **Development of an EURACT survey** on existing blended material for teachers , on principles and fundamentals of FM
- Development of a bank of relevant content material and resources (*under progress*) blended learning, hybrid courses, flipped classrooms, interactive E-learning and technologies

#### ***Objectives for current meeting***

1. **Further work on Roadmap**

1. Toward finalization
2. Toward uploading on internet site and publication
2. **Fine tuning of workshop for Leuven Conference**
3. **Choose new Topics to be developed from Minimum Curriculum? Necessary? Appropriate? Such as teaching Ethics?**
4. **Further work on EURACT survey** on existing blended material for teachers, on principles and fundamentals of FM
5. **Explore the interface with BME and CPD**
6. **Replacement of Task Force coordinator?**

### ***Website task group***

Mario R Sammut, Acting Chair

- Items done since last council meeting
  - Online application form for individual members
  - Video library page: <http://euract.woncaeurope.org/video-library>
- Items to be tackled in this Council meeting
  - New chairperson of task group
  - Online application form for organisations in collaboration
  - Other proposals?

### ***Assessment course task group***

Denise Alexandra, Chair

- Task group: Anne, Chloe, Denise, Esra, Eva, Inguna, Nele, Nynke, Peter and Sonata
- What has been done:
  - Authorization from authors to revise the existing materials
  - Request of the 2010 course's evaluation
  - Modules 3, 5, 6 and 7 have been revised
  - Date and place has been set: 10 – 12 October 2019, in Lisbon, Portugal
- To do during this meeting:
  - Continue revisions
  - Set course fees and number of participants
  - Decide who will be the faculty

## Appendix 6: Reports from committees

### ***Basic Medical Education (BME) Committee***

Francesco Carelli, Chair

Present: Helena, Mira, Mario, Ilse, Anne, Natalia, Francesco

Absent: Milena, Valentina

The work in Committee was very fruitful and conclusive. We discussed how to frame at the best the WS at Leuven Conference, starting from the WONCA Document “Urgent case of Family Medicine in Europe“. We distributed each one’s tasks in sequence or as in contemporaneity.

It is possible here to say that the WS was more successful we were expecting also with so large subscriptions for participation that we had to close at number 30.

Also, we are in good way for a statement for good standards in undergraduate teaching.

Going to miss at least 2 members next year.

### ***Specialist Training (ST) Committee***

Nele Michels, Chair

*Participants:* Nele (chair), Chloe, Inguna, Martine, Roar, Peter P, Llukan, Maja, Nynke, Venija, Eva, Sonata (report).

We will work further on our report “**European Training Requirements (ETR) for GP/FM specialist training**” -

<http://euract.woncaeurope.org/sites/euractdev/files/documents/publications/official-documents/european-training-requirements-gp-fm-specialist-training-euract-2018.pdf>

1. EURACT Medical Education Conference
  - a. Workshop 22/09/18 - 9:40 – 11:10 – “Educational training requirements in Europe, fine-tuning the content of a EURACT document”  
Structure of the workshop (Nynke)
    - i. Introduction / 15 min (Nele)
    - ii. Discussion: three different scopes in separate groups / for 35 min:
      1. From teacher oriented to learner oriented learning (Martine, Nynke)
      2. From time framed to competency based education (Roar, Sonata)
      3. From workplace based working to workplace based learning (Peter, Eva)
    - iii. Wrap up: small report from each group / 3 min – discussion (Nele – Nynke reports on PPT)
  - b. Debate 22/09/18 09:00
    - i. Moderator (Nele) + 2 opinions (Roar & Nynke)
    - ii. Discussion on the base of statements

2. WONCA EUROPE, Bratislava 2019, June 25-29
  - a. Deadline abstracts 10/01/2019
  - b. Workshop? Roar, Nele, Chloe will attend – possible title: “ETR: from theory into practice” – to be decided
3. 3 year Action Plan – ETR
  - a. We should keep the document up-to-date and in line with current theories in Medical Education
  - b. Action Plan coming 6 months:
    - i. Ask agreement to start re-thinking on definition and competence framework (through EB)
    - ii. start to focus on 3 topics
      1. Trainers’ requirements (Eva, Martine, Sonata - Nele)
      2. Hospital training (Roar, Nynke – Nele)
      3. Trainees view on competencies (Chloe, Llukan, Maja, Venija, Sonata - Nele) – *collaboration with A. Neves? VascoDG? WONCA?*

### **CME/CPD Committee**

Jachym Bednar, Chair

Present: Jo Buchanan, Ruth Kalda, Radmila Ristovska, Vesna Homar, Nino Kiknadze, Jáchym Bednář, Pavlo Kolesnyk

Excused and missing: Elena Andreeva, Peter Vajer

New members: -

Agenda:

#### **1: Two WSs for Krakow presented**

A: Title: Developing effective continuing professional development [CPD] for isolated Family Doctors, well attended, very successful one.

B: Quality Improvement: Significant Event Analysis [SEA] as a Teaching Tool, joint workshop EQuIP and EURACT, well attended, very successful one

#### **2. Euract Leuven conference:**

A: WS presented: How to teach active listening, well attended, very successful WS



B: Poster presented (as WS this topic was not accepted): Developing Effective Continuing Professional Development for Isolated Family Doctors - jointly with EURIPA and the Croatian Association of Teachers of FM

Irish colleague Dr. Brendan O'Shea is interested to develop this topic in Ireland

### **3. Short Guidance document on: Best Practice in CME/CPD:**

This document will summarise the evidence base for the delivery of effective continuing medical education [CME] for GPs/FD and will provide guidance on the planning design, delivery and evaluation of CME.

We discussed following chapters:

1. Current state of the evidence base for effective CME for FDs
2. How to identify learning needs that are relevant to FDs
3. Options for the delivery of educational interventions and describe the advantages and disadvantages of these options.
4. Options for the delivery of educational interventions to meet specific primary healthcare needs reflecting changing society
5. How to assess the effectiveness of educational interventions.

### **4. To propose topics/ WSs/OP/etc. for Bratislava WONCA conference and to submit abstracts: deadline 10th January 2019**

- A. What is the best teaching method in FM/GP education? Pavlo and Vesna with Jachym
- B. Applying theory of evidence based CME into practice: Jo
- C. Any other WS abstract to submit to that deadline

### **5. To promote Bled courses anywhere and anytime**

**6. Plan of responsibilities and three year action: not discussed in Leuven due to lack of time, postponed to the next meeting**



Plan to be drawn up for our committee so that tasks are produced in good time to fulfil commitments for council meetings and conferences

Goals:

1. Identifying important topics for CPD/CME (e.g. teaching exchange, e-health, diabetes...)

Tasks: all to think about it

2. Creating a platform for comparative data (in concordance with EB)

3. Developing strategies for educational interventions for changes on a national level

There is another general issue about how to change systems both within our practices and at local and national level - the committee will develop learning materials on this topic.

Tasks: All to consider this topic

### ***Member services (MS) Committee***

Denise Alexandra & Bruce Brinkley, Co-chairs

#### **Non attendance of sponsored participants**

- signature of attendance-sheet at each session
- MSC suggests not to sponsor the total expenses, but asking for a participation triple of annual fee... Must be approved by EB...

#### **Who does what ?**

- MSC selects the sponsored participants according to the predefined criteria, and notifies them (yes or no)
- Text models for the answer.

#### **Sponsoring criteria**

- Leonardo Courses** : 12 bursaries, 7500 € or 625€ per person, covers attendance and lodging
- Bled Courses** : 5 bursaries, 3000€ or 600€ per person, covers attendance and lodging
- Euract Conferences** : 6 Bursaries, 3000€ or 500€ per person, covering attendance and lodging.
- Limit of three applicants for sponsoring** per country. Selection by informal feedback from National Rep. and/or lottery preferred...
- No sponsoring of a National Representative (except participation to Council Meetings if eligible)
- Previous sponsorship in the last 3 years = - 3 points
- Leonardo Courses Sponsoring by country's level of income:
  - 10€ country : 3 places
  - 20€ country : 3 places
  - 30€ country : 2 places
  - 40€ country : 2 places
  - 50€ country : 2 places
- For Bled Courses and Euract Conferences ?
  - 10€ country : 3 points
  - 20€ country : 3 points
  - 30€ country : 2 points

- 40€ country : 2 points
- 50€ country : 1 points

### **Your advantages as a Euract Member (@Brendan)**

- <https://www.dropbox.com/s/r6fuavwbqto9bn9/Membership%20Benefits%20of%20EURACT.docx?dl=0>

### **Wonca Conference Bratislava 06/2019 :**

- Booth : new flyers, next courses Level 1 and level 2, assessment courses, next educational conference in Graz
- Only 2 workshops without peer review : ask how many WS are planned ?
- Timetable for the booth staffing : 2nd and 3rd day, only during breaks (coffee and lunch) (@denise)

### **Graz Conference 2020**

- Theme ???
- Free participation for Council Members ?? So far it is not in contract...
- Date : 18-19th or 25-26th sept 2020 ??

### **Next courses**

Leonardo Level 1 : Prag 05/ 2019, Assessment Course : Lisbon 10/2019, Level 2 : Turkey ? 2020, Level 3 ? 2020-21 ?, Level 1 ? 2021

### **EURACT General Leaflet**

Needs updating (@bruce)

### **Round mails/questionnaires to be distributed to Council-members (@adam)**

- Who is sending ?
- What is the purpose ?
- Time estimated

### **Checklists for Courses and Council meetings**

[https://www.dropbox.com/s/mkym4hnc9pz0aqj/a\\_checklist\\_for\\_organizers\\_of\\_euract\\_council\\_meetings\\_aug08.pdf?dl=0](https://www.dropbox.com/s/mkym4hnc9pz0aqj/a_checklist_for_organizers_of_euract_council_meetings_aug08.pdf?dl=0)

<https://www.dropbox.com/s/gz45rhy34vvhzud/Checklist%20for%20Leonardo%20Courses%20%28Givi%202015%29.pdf?dl=0>

### **Junior Membership**

with discounted fee, to be finalised next meeting

## Appendix 7: Reports from task groups

### *Appraisal of GP teachers task group*

Roar Maagaard, Chair

Participants: Vesna, Llukan, Ruth, Adam, Jo, Roar (chair).

The activity on the appraisal site has been disappointing limited since our Council Meeting in Thessaloniki – apart from 2 events:

- just before our Antwerp meeting a new Expert application was submitted – and a new Expert teacher is now soon to be appraised, I hope
- all participants of the Leonardo III, part 2 course have started registration in the portfolio.

The task force feel that the appraisal system should be revitalised – and after reconsidering the rather strict conditions we thought it was time to change these and we were sure it would not hamper the quality of the appraisees.

We recommended these immediate steps, that later were approved by Council:

- Incorporate appraisal to the programme of Leonardo EURACT level 1 & 3 courses
- Move appraisal presentation at level 3 from the second to the first part
- Completion of the appraisal at expert level should be „obligatory” part of the course
- Make special (softer) requirements for the level 3 course participants/ graduates
- Make softer requirements for all appraisees at the competent level

**Please see specific changes in the slides below:**

- Requirements for competent teachers

Current	New
Evidence is required in at least 9 out of the 13 domains	Evidence is required in at least <b>7</b> out of the 13 domains
Been judged as competent overall in a minimum of 9 of the 13 domains in such a way that: at least 2 of these domains are from area 1 (Learning Environment) and at least 4 of these domains are from area 2 (Provision of Education) and at least 3 of these domains are from area 3 (Educational Process).	Been judged as competent overall in a minimum of <b>7</b> of the 13 domains in such a way that: at least 2 of these domains are from area 1 (Learning Environment) and at least <b>3</b> of these domains are from area 2 (Provision of Education) and at least <b>2</b> of these domains are from area 3 (Educational Process).
In each chosen domain at least 3 out of 4 pieces of evidence are required.	In each chosen domain at least <b>2</b> out of 4 pieces of evidence are required.
To be judged overall as competent in a domain the applicant has to be competent in at least 3 pieces of the evidence provided in that domain.	To be judged overall as competent in a domain the applicant has to be competent in at least <b>2</b> pieces of the evidence provided in that domain.

- Requirements for expert teachers

Regular participants	Leonardo EURACT 3 level graduates
Evidence is required in 5 domains chosen to reflect the applicant's current teaching practice.	
The required 5 domains must be so that:	
a. at least 1 domain is from area 1 – (Learning Environment) and	
b. at least 1 domain is from area 2 – (Provision of Education) and	
c. at least 1 domain is from area 3 – (Educational Process).	
The candidate must be judged expert in all of his/her 5 chosen domains.	
In each domain at least 3 out of 5 pieces of evidence are required.	In each domain at least <b>2</b> out of 5 pieces of evidence are required.
The candidate must provide a reference letter which confirms that the candidate is at the competent level in the remaining 8 domains.	

In order to make this happen we must:

- Have formal approval of the Council – we have got it!
- Change to the website (on line tool) – in action
- Adjustment of the courses' materials – will be done
- Advertise changes – will be done when website is updated
- Update PowerPoint promotional presentations – will be done
- Update on-line handbooks – will be done
- Some costs (?) will be related – must be calculated and accepted by EURACT EB

Our decisions on change of the appraisal system must be communicated by Council members to EURACT members and educational colleagues across Europe – and in the next issue of EURACT Messenger.

### ***Provision of Educational Resources task group***

Martine Granek-Catarivas, Chair

#### Participants:

*Natalia Zarbailov (Moldavia)*  
*Francesco Carelli (Italy)*  
*Helena Karppinen (Finland)*  
*Nino Kiknadze (Georgia)*  
*Radmila Ristovska (Macedonia)*  
*Maja Račić (Bosnia & Herzegovina)*  
*Mira Kis-Veljkivic (Serbia)*  
*Pavlo Kolesnyk (Ukraine)*  
*Martine Granek-Catarivas (Israel)*

#### Missing:

*Nynke Scherpbier-de Haan (The Netherlands)*  
*Elena Andreeva (Russia)*  
*Milena Cojić (Montenegro)*

The participants had further discussion on the aims and goals of the Task Force, and about what the end products should be. All present members were very active and committed to the success of the Task Force. Martine had previously announced that she

felt the Task Force needed to develop new objectives and had asked for a new chairman to replace her.

#### Introduction and aims (as previous)

Purely "on line" educational resources may not be adequate to teach some non-clinical material relevant to Family Medicine, such as the topics dealing with the principles and philosophy of Family Medicine.

Blended methods including the use of small groups' debates, interactions and interpersonal activities, are more suitable to improve communication skills, the management of cultural and ethical issues as well as dealing with uncertainty.

It was agreed that the Task Force should provide some outlines and educational resources that could serve as a basis to teachers willing to develop modules using blended methods.

#### Current Tasks

1. **Roadmap for blended learning material preparation:** further discussion of the format and illustration of this overview, relevant to the goals and context of Family Medicine. This is to become our main document, to be uploaded on EURACT website and may be published. Draft to be submitted at next Council meeting.

2. Final revision of workshop for Leuven Conference:

#### **“Blended learning material in family medicine education - now!”**

Timing and tasks repartition between participants was discussed and finalized. All present members took an active role at workshop delivery (later in Leuven, the workshop proved to be very successful with about 40 participants).

3. Development of **Minimum Core Curriculum Topics:**

It was decided not to develop any additional model or topic and to finalize the format of the following four topics to fit in the publication of the road map.

Topic 1: Continuity, comprehensiveness, coordination of care

Topic 2: Holistic approach. Bio-psycho-social model

Topic 6: Decision-making based on prevalence and incidence of target

Topic 5: Management of multiple health problems, identifying priorities

4. **Survey of existing (non-clinical) blended courses/modules relevant to Family Medicine,** in EURACT countries

The group has started developing a questionnaire for a survey to be addressed to all EURACT Members. The purpose of the survey is to collect information on what, how and how much are blended teaching methods in use in teaching Family Medicine in Europe.

First, the questionnaire will be submitted to EURACT EB for approval.

Then the pilot part of the survey will be conducted on Council members.

After validation, the survey will be sent to all EURACT members and the results analyzed.

Draft to be submitted at next Council meeting.

Development of a **bank of relevant content material and resources** about blended learning, hybrid courses, flipped classrooms, interactive E-learning and technologies (under progress).

Future tasks:

There was no candidate for replacing the leadership of the Task Force, even when offered to all Council members at large.

In view of the uncertain future of the Task Force it was decided to bring the present tasks (road map, survey and bank of resources) to near final format until next Council meeting and not to undertake any new one.

The Task Force will decide on its continuation at next Council meeting and Martine will step down from being the chairman.

**Assessment course task group**

Denise Alexandra, Chair

**ASSESSMENT COURSE – 10-12 OCTOBER 2019, LISBON**

Participants: N=30, 3\*groups of 10

Faculty members

Nynke

Esra

Nele

Denise (& local organiser)

Timetable: 2,5 days: Thursday, Friday & Saturday (0,5 day)

Module 1: introduction: icebreaker & feedback → Nynke, Esra & Denise

Module 2: methods → Esra

Module 3: theory → Nele

Module 4: MCQ → Esra

Module 5: WBA → Nele

Module 6: Consultation skills → Nynke

Module 7: OSCE → Nele

Income

- Fund EURACT: 7500€
- Fee participants: 400€ (members EURACT) – 450€ (non-members EURACT)

Costs

- lunch & coffee break
- faculty members
- venue
- dinner

Website:

- Dimitrios's system
- communication manager WONCA

Promotion

- save the date! EURACT conference
- mail/leaflet?

Course materials: send few days for the course (in pdf!) to the participants + some homework (to be decided)

#### Times schedule

THURSDAY		
08.30	registration	
08.45	module 1 + feedback	icebreaker
		exercise on feedback
		incl coffee break
11.15	module 2: assessment methods	group: experiences + wrap up
12.15	lunch	
13.15	module 2: assessment methods	theory: overview
14.10	module 3: assessment theory	theory + exercises
16.40	end of the day	
FRIDAY		
08.30	module 4: MCQ	
10.30	coffee	
10.50	module 6: OSCE	
13.00	lunch	
14.00	WBA	
17.00	goldfish bowl & end of the day	
SATURDAY		
09.00	module 7: communication skills	
12.30	reflection on & assessment of the course	
13.00u	lunch (lunch box)	

### **Website task group**

Bruce Brinkley, Member

Present: Mario Sammut, Jachym Bednar, Bruce Brinkley, Dimitrios Karanasios, Razvan Miftode, Brendan O'Shea, Barbara Toplek, Humbert de Fréminville (observer)

- Mario will coordinate the setup the application form for OiC (@mrsammut)
- Suggestion to close this task group, now that the new website is functional

A New Taskgroup: Recruitment !

- aim to 2000 members !
- revive facebook and twitter accounts (@Jachym B)
- discussion forum
- produce sMOOCs, short educational videos