



Network organisation within WONCA Region Europe – ESGP/FM

Report of EURACT Council Meeting Budapest, 7-9 April 2016



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List of participants

1. Dr. Jo Buchanan, UK, President
2. Dr. Mario R. Sammut, Malta, Honorary Secretary
3. Prof. Esra Saatci, Turkey, Honorary Treasurer
4. Prof. Francesco Carelli, Italy, EB member
5. Prof. Ruth Kalda, Estonia, EB member
6. Prof. Adam Windak, Poland, EB member
7. Dr. Denise Alexandra Cunha Velho, Portugal
8. Prof. Elena Andreeva, Russia
9. Dr. Jachym Bednar, Czech Republic
10. Dr. Bruce Brinkley, Switzerland
11. Dr. Venija Cerovecki Nekić, Croatia
12. Prof. Ljiljana Cvejanov Kezunovic, Montenegro
13. Dr. Eva de Fine Licht, Sweden
14. Dr. Dolores Forés, Spain
15. Dr. Martine Granek-Catarivas, Israel
16. Dr. Ilse Hellemann, Austria
17. Dr. Dimitrios Karnasios, Greece
18. Dr. Helena Karppinen, Finland
19. Dr. Nino Kiknadze, Georgia
20. Dr. Pavlo Kolesnyk, Ukraine
21. Dr. Inguna Locmele, Latvia
22. Assoc. Prof. Roar Maagaard, Denmark
23. Assoc. Prof. Valentina Madjova, Bulgaria
24. Dr. Nele Michels, Belgium
25. Dr. Darach Ó Ciardha, Ireland
26. Dr. Peter Prydz, Norway
27. Dr. Maja Račić, Bosnia & Herzegovina
28. Dr. Radmila Ristovska, FYR Macedonia
29. Assoc. Prof. Llukan Rrumbullaku, Albania
30. Dr. Nynke Sherpbier-de Haan, The Netherlands
31. Dr. Peter Vajer, Hungary
32. Dr. Sonata Varvuolyte, Lithuania
33. Dr. Mira Kiš Veljković, Serbia
34. Prof. Stefan Wilm, Germany
35. Dr. Natalia Zarbailov, Moldova

Ms Barbara Toplek, Administrative Secretary, Slovenia

Not present:

- Ass. Prof. Zalika Klemenc-Ketis, Slovenia
- Dr. Razvan Miftode Florentin, Romania
- Dr. Iveta Vaverková, Slovakia

Report of the Meeting

Thursday 7 April 2016

Pre-Council Executive Board Meeting

Present – Jo, Mario, Esra, Adam, Ruth, Barbara
Excused – Francesco (arriving later)

Items discussed:

1. Planning of Council Meeting

- Timetable of council meeting: agreed.
- Timetable of business meeting: agreed.
- Other items:
 - It was agreed that the 7 new members be introduced in small groups. Ruth and Jo will coordinate this.

2. EB joined by chairpersons of the task groups and committees:

Dublin Conference

Members are to be urged to find participants and solicit abstracts.

BME Committee

Francesco will introduce the committee after his arrival.

ST Committee

Nynke (as temporary chair) will introduce the committee's work. New members are to be invited to join the other committees as ST already has the recommended maximum of 12 members.

CME Committee

Jachym said that the committee will tackle workshops for the Copenhagen and Dublin conferences and plan for the future.

Membership Services Committee

The committee will discuss, among others, the 'Membership Fees and EURACT' document developed after the EB meeting in Vienna.

Appraisal of GP Teachers Task Group

Jo and Adam presented the 2 sizes of the promotional leaflets: the EB decided to go for the larger of the 2 sizes so the text can be easily read.

EURACT Website Task Group

Jo and Mario had an online GoTo meeting on the 31st March 2016 with Carl Steylaerts and Tim Camps regarding the new website on the WONCA Europe website. There are a number of items that still need to be tackled. These will be discussed in the task group. Barbara, who is familiar with the WONCA Europe website, was invited to attend the task group. The goal is to have it operational by the Copenhagen conference.

Provision of Educational Resources Task Group

Martine accepted an invitation to chair this first meeting of this task group.

Pre-Council Journal Club

Facilitated by Nynke Scherpbier-de Haan

The following articles were discussed:

- Workplace learning from a socio-cultural perspective: creating developmental space during the general practice clerkship - J. van der Zwet, P. J. Zwietering, P. W. Teunissen, C. P. M. van der Vleuten, A. J. J. A. Scherpbier. *Adv in Health Sci Educ* (2011) 16:359–373
- Developing and Successfully Implementing a Competency-Based Portfolio Assessment System in a Postgraduate Family Medicine Residency Program - Laura A. McEwen, PhD, Jane Griffiths, MD, CCFP, FCFP, and Karen Schultz, MD, CCFP, FCFP. *Acad Med*. 2015;90:1515–1526.

Session 1a: Welcome, approval of meeting agenda

President Jo Buchanan (UK) welcomed everyone. The Meeting Agenda was approved.

The following new members were introduced by means of a small group exercise:

- Elena Andreeva, Russia;
- Helena Karppinen, Finland;
- Nino Kiknadze, Georgia;
- Pavlo Kolesnyk, Ukraine;
- Maja Račić, Bosnia & Herzegovina;
- Radmila Ristovska, FYR Macedonia

The 7th new member, Venija Cerovecki Nekić from Croatia, arrived the following day and introduced herself then.

Session 1b: Business Meeting – part 1

1. Jo Buchanan, President, welcomed Council members and presented the agenda.
2. The report of the October 2016 EURACT Council Meeting in Sarajevo prepared by Hon. Secretary Mario R Sammut (available on the EURACT website) was taken as read. With no feedback forthcoming from the council members present, the report was approved.
3. Jo Buchanan presented her President's Report (see Appendix 1) which was taken as read after having been already circulated. With no feedback forthcoming from the council members present, the report was approved. Jo spoke about the elections of the Greek EURACT Council Member, explaining the process involving payment of membership fees that delayed such elections. Out of this experience, the EB produced a document 'Membership Fees and EURACT' for consideration by the MS Committee.
4. **General meeting**

- a. The 1st General Meeting for 2016 was **opened** by Jo Buchanan, President, and the set agenda was approved by the Council.
- b. As 32 (with another 3 arriving later) out of 38 Council Members were present (as confirmed by Hon. Secretary Mario Sammut), the required **quorum** was reached.
- c. **Election of President Elect and Honorary Secretary:** one nomination from Jo Buchanan was received for the role of President Elect and one nomination was received from Mario R Sammut for the role of Hon. Secretary. According to Article 15.3 of the Articles of Association, as none of the Council members desired a poll, the Adm. Secretary proposed that they be elected by acclamation and the nominations were approved with a round of applause.

Session 1c: Updates on committees' and task groups' work

The chairpersons/representatives of the committees and task groups each gave presentations as follows:

Committees:

- Basic Medical Education (BME) – Francesco, chair (no slideshow shown)
- Specialist Training (ST) – Nynke, temporary chair: see Appendix 2
- CME/CPD – Jachym, chair (no slideshow shown)
- Member services (MS) – Denise, chair (no slideshow shown).

Task groups:

- Appraisal of GP Teachers – Jo, chair: see Appendix 3
- Website task group – Mario in the absence of Darach (arriving later), chair (no slideshow shown)
- Provision of Educational Resources – develop new teaching tools including on-line learning - Martine, temporary chair (no slideshow shown)

At the end of the session, Peter Vajer, as host, gave some organisational announcements.

<i>Friday 8 April 2016</i>

Session 2: Innovative actions in primary care development in Hungary

The following presentations were given:

- Opening – Peter Csanyi, Head of Department, Department of Public Health, Ministry of Human Capacities
- Primary Care in Hungary – Peter Vajer, Director, Primary Care Directorate, National Institute for Health Development
- Introduction of the Model Programme and its potential to disseminate its results – Magor Papp, professional chief leader of the Model Programme
- Educational elements of the Model Programme and the extension of competences in primary care - Peter Vajer, Director, Primary Care Directorate, National Institute for Health Development

- Model Programme in practice, lessons learned – Janos Szabo, Family Physician, Heves

Session 3: Committees' session

All members then split up to work in the 4 committees:

- Basic Medical Education (BME)
- Specialist Training (ST)
- CME/CPD
- Member services (MS)

Session 4: Task groups session

The task groups met as follows:

- Appraisal of GP teachers
- Website task group
- Provision of Educational Resources – develop new teaching tools including on-line learning

Session 5a: Reports from committees and task groups

Representatives of the following committees presented their work:

- BME: Mario, rapporteur, on behalf of Francesco, chair.
- ST: Nynke (temporary chair) on behalf of Nele, the new chair.
- CME/CPD: Jachym, chair.
- MS: Denise, chair.

Reports of the committees' work may be seen in Appendix 4.

The representatives of the following task groups presented their work.

- Appraisal of GP teachers: Jo, chair.
- Website: Darach, chair.
- Provision of Educational Resources: Martine, chair.

The reports of the task groups may be seen in Appendix 5.

Session 5b: 1 slide 5 minutes presentations

The following presentations were made

- Supertutors inspire medical students into primary health care: early patient contacts - Helena Karppinen, Finland
- Proficiency test for admission to General Practice Education - Nele Michels, Belgium

- Practical trainings of family doctors of Western Ukrainian region and their effectiveness - Pavlo Kolesnyk, Ukraine
- Evaluation of GP Training in Malta – Mario R Sammut & Gunther Abela, Malta
- Montenegro CME 2015: Workshops for small groups - Ljiljana Cvejanov Kezunović, Montenegro

The presentations may be viewed on <http://www.euract.eu/resources/one-slide-five-minute-presentations/>.

Saturday 9 April 2016

Session 6: EURACT educational conference Dublin 2016

Darach gave a presentation on the preparations underway for the conference, going through the website at www.euractdublin2016.org.

The following comments were made afterwards:

- Visas: to contact Orla at the ICGP for a letter of invitation to be provided.
- Messenger is to be used to publicise the conference.
- Jo and Mario announced that the Council meeting will start at 5pm on Wednesday evening (with the pre-Council EB meeting and Journal Club at 3pm) and continue on Thursday during 9am-5pm.

The Council members then split up into small groups to discuss possible topics for oral/poster presentations and ways of promoting participation.

Session 7a: Business meeting – part 2

4. General meeting (continued)

d. Financial report 2015

e. Membership fees update re country payments

f. Audit reports 2015

g. Predicted budget 2016

All the above reports (Appendix 6) were presented by Hon. Treasurer Esra Saatci. A discussion arose regarding payment of membership fees, with these needing to be on time and the need for a good system for invoicing and payment of fees by OICs. With no further feedback forthcoming from the council members present, the reports were approved.

h. Other issues: none

5. Approval of new members: applicants, all endorsed by their respective country representatives, were unanimously approved and, in the case of those who have paid their fees into the EURACT bank account, will be confirmed once it is confirmed that their fees have been received. The full list may be seen in Appendix 7.
6. Election of Greek EURACT Council Member – update (already tackled in the General Meeting)
7. Activities reports

- a. Leonardo da Vinci project “Continuing educational development and harmonisation of expert teachers in General Practice/Family Medicine in Europe through a systematic process of quality improvement” (already tackled in Section 5a)
- b. EURACT website (already tackled in Section 5a)
8. Future EURACT courses / conferences
 - a. EURACT educational conference 8-10 September 2016, Dublin, Ireland (already tackled in Section 6)
 - b. EURACT Bled Course, 20-24 September 2016: named ‘Janko Kersnik International Bled Course for Teachers of Family Medicine’ during the Sarajevo meeting last October 2015. The theme will be Teaching and Learning about the Future of Family Medicine. EURACT will sponsor 5 places.
 - c. Level 2 Course, Tartu, Estonia, 6-8 October 2016 (Ruth): Applications have been issued and publicised. The facilitators are confirmed (Igor, Egle and Roger, together with Ruth instead of Justin). EURACT will sponsor 12 places
 - d. Level 1 Course Thessaloniki, Greece, 26-28 May 2017 (Dimitrios). Faculty: so far Igor Svab and Adam Windak have accepted. If Justin Allen is unable to come, Sakis Simeonidis will substitute him. EURACT will sponsor 12 places, preferably in trios.
 - e. Level 3 Course: 2017. Adam announced that it was agreed that this will take place in Malta in October 2017 and in Greece in June 2018, with the faculty including Igor Svab, Adam Windak, Renzo De Gabriele and Dimitrios Karnassios. There will be 8 sponsored spaces, with space for another 10 paying participants. EURACT will sponsor the course with funds also coming from the host countries.
9. Future Council meetings
 - a. Autumn meeting 7-8 September 2016, Dublin, Ireland (Darach): this will consist of 1 evening and 1 full day, with members thus needing to arrive by the 7th September.
 - b. Spring meeting 30 March – 1 April 2017 (dates to be confirmed - TBC), Tel Aviv, Israel (Martine)
 - c. Autumn meeting 2017: Tarragona, Spain (TBC)
 - d. Spring meeting 2018: Greece
 - e. Autumn meeting 2018: Latvia (TBC)
10. WONCA Europe Conferences
 - a. WONCA Europe Copenhagen Conference 2016, June 15-18 (workshops, informative session, booth, etc.): preparations are in hand.
 - b. WONCA World Conference 2016, Rio de Janeiro, Brasil, November 2-6: a number of members are participating.
11. ‘Future of EURACT’ action plan (Jo & Francesco): this is being implemented. A session on this topic is being planned for the Dublin Council meeting next September, hopefully with the participation of Amanda Howe.
12. Collaboration with other WONCA-Europe networks: Jo gave an update on one such collaboration which is being presented as a seminar at the WONCA Europe Conference in Copenhagen next June, which she and Zalika were preparing with EGPRN and Vasco da Gama on the topic of research into specialty training. There was no news regarding the other collaborations mentioned in the October 2015 Sarajevo Council report, i.e. cooperation with the EQuIP teaching quality group in the writing of the European Teaching Agenda on Quality and Safety in Family Medicine, and with

EGPRN in a joint project to develop a module with the working title "Teaching research for non-researchers (mostly trainees in FM)".

13. EURACT liaison person on behalf of WONCA Europe to PREPARE (Platform for European Preparedness Against (Re-) emerging Epidemics): Jo has been working on this with Zalika and interested participants are invited to participate in workshops taking place in Copenhagen and Rio.
14. Announcements (1-slide, 2-minutes)
 - a. EURACT Courses in Portugal: Denise. Dolores then gave information about courses in Spain, and Mira did the same about Serbia. Adam recommended that the MSC implements a plan to gather such data.
 - b. Florence's application for the WONCA Europe Conference in 2019: Francesco
 - c. Italian Journal of Primary Care has been launched in English: Francesco
15. Action points not covered elsewhere: none
16. Any other business: none

Session 7b: Review of meeting.

Feedback was provided by those present, with the new members giving their impressions and others thanking and stating what they would take home with them. Special thanks to Peter as the host of the meeting.

Post-Council Executive Board Meeting.

First part with chairs of committees and task groups in attendance:

- ST Committee (Nynke/Nele): will prioritise projects for the future.
- CME Committee (Jachym): new members generated new ideas.
- BME Committee (Francesco): worked well, no problems.
- MS Committee (Denise): worked well too, will gather info re past courses.
- Educational resources group: will need help in setting up from the other committees and from the Website task group.
- Appraisal group: the portfolio hopefully will start being used following its publicity.
- Website group: sent a to-do list to the WONCA Europe webmaster.
- Jachym advised that an EQuIP meeting will take place in Prague later this month and he offered to publicise the Dublin conference there; he also expressed an interest in organising a Teachers Level 1 course in Prague in 2019 and asked what this involves: Barbara will send him the checklist prepared by Givi following the Level 1 Course in Tbilisi last October 2015.

Second part involving just EB members:

- Policy re reimbursement of expenses for low income countries: It was revealed by Barbara and Esra that Pavlo (Ukraine) apparently did not know that his 3-night stay at the Council meeting hotel would be fully reimbursed by EURACT and thus stayed at a very-low cost hotel (at a cost of only 78 Euros). Moreover, his flight reimbursement will be capped at only 160 Euros although it cost 552 Euros due to the capping regulation introduced in 2014. In view of the circumstances, the EB

agreed (for this one time only) that he be given the full 255 Euros he would have qualified for if he had stayed at the Council hotel to make up for the capped reimbursement of his expensive flights, and therefore that he would be reimbursed 415 Euros in all for his hotel and flights.

Appendix 1: President's report

This is my first report to council as President having come to the role unexpectedly due to Janko's death without having served on the executive board [EB] first. I did not really know what to expect and can now report that your EB is very active between meetings and that all members of the EB work hard on your behalf.

I attended WONCA Europe's conference in Istanbul and was an observer at WONCA Europe's council. Roar is the EURACT member of WONCA EB. This gave me an introduction to the work of WONCA Europe and the role of its networks. During the conference there was a seminar about the networks and I presented an overview of EURACT's work. A meeting was also held of the networks to discuss how we might work more closely together. As a result of this meeting Zalika and I decided to work with EGPRN and Vasco da Gama on the workshop on research into specialty training that the Specialty Training had planned for. This has been accepted as a seminar. I believe we should continue to develop connections with the networks and am pleased that we have several potential projects to work on.

Around this time concern was expressed about holding this council meeting in Adana, Turkey. One council member stated that the travel advice from their country was advising against travel to the region close to Adana. This was discussed with EURACT members who attended WONCA Europe in Istanbul and the EB and the difficult decision to change the venue was made. I am grateful to Esra for the generous way in which she accepted this decision and to Peter for organising this meeting at short notice.

The elections to council took place as you are aware in January and whilst we are sad to lose some of our friends from council it is an excellent sign that all old members have been replaced. All organisations need new members in order to grow and develop and we are looking forward to the contributions that our new members can make. There has been an ongoing problem in Greece to do with objections from Elegeia to our processes; this caused a delay to the election in Greece, which was difficult for our Greek members. In the end Dimitrios has been returned unopposed.

Following Janko's death we had to register my name with the Chamber of Commerce in the Netherlands, according to our Articles of Association. This change of personnel caused a problem with the bank and our account has been frozen for the past two months, as a consequence of the regulations that are in place to prevent money laundering. We hope this will shortly be rectified and wish to apologise to anyone who is owed money, for this delay.

Janko had been representing WONCA Europe on a large EU funded project PREPARE, about ensuring Europe responds rapidly to the next pandemic. I, with support from Zalika, have replaced him in this role and will shortly attend PREPARE's annual meeting in Madrid. We are part of the work stream that is developing educational materials to inform stakeholders about the work that is taking place. We have had two workshops accepted for Copenhagen and one for WONCA world in Brazil.

Manfred Maier in Vienna hosted the EB very kindly in January, and we had a constructive meeting, the minutes of which have been circulated. I visited Dublin in February to support Darach in his negotiations with the Irish college over the conference. We are delighted that

the website is now launched and it is now up to us on council to promote this conference as widely as possible, to ensure that it is a success.

I attended the last meeting of the appraisal task group in Copenhagen in November, the project has finished on time with all the products ready to use. As you are aware the portfolio is now available for members to use, we have had our first submission for accreditation at expert level and this has been sent to two assessors.

As you are aware Darach has been working hard over the past year or so on the migration of the EURACT website to WONCA Europe's website which hosts several of the other networks. As Darach is busy with the Dublin conference it has been agreed that the next phase of the work will be shared out. Mario and I have just had a teleconference with Carl Steylaerts [Treasurer of WONCA Europe] and Tim Camp [WONCA Europe webmaster]. We now have a plan for the final phase of transfer and are aiming for a go-live date of 15th June to coincide with the WONCA Europe's conference in Copenhagen.

Following contact with doctors from Kosovo at the WONCA Europe conference in Istanbul, the question was raised about what we would do about council representation if more than three doctors from Kosovo applied for EURACT membership. As you will be aware Kosovo is recognised by some states as a separate country but not by all. I enquired of Job Metsemakers and he explored this issue with Garth Manning of WONCA World. Their advice was that we should be inclusive and accept that Kosovo should have council representation if they meet the criteria of three members. This is clearly difficult particularly for our members from Serbia who have been involved in supporting the development of family medicine in Kosovo and have recently provided training in Kosovo. At this moment in time we have not had any applications for membership from Kosovo.

You will see from the above that this has been a busy period with some significant challenges. I would like to recognise that Barbara has managed all these events in her usual calm and professional manner and I would like to thank her for that.

Jo Buchanan
April 2016

Appendix 2: Updates on committees' work since last meeting

Specialist Training (ST)

Nynke Sherpbier-de Haan, Temporary Chair

What's up?

- Research in specialty training
- Jo and Zalika prepare workshop for Wonca and Dublin
- Database summarising ST content in European countries
- Survey ST recruitment, workshop Wonca Europe, Dublin

Suggestions for the future

- The quality of teaching and how to improve it / updating trainer's skills – (this topic was of relevance to most people present and should probably be the next one to be tackled)
- The use of the educational group in GP training.
- Underperformance - how to identify and support underperforming trainees and students.
- The use of diagnostics and modern technology in ST training
- Improving assessment in ST
- A possible European validation of the specialty of FM.

Appendix 3: Updates on task groups' work since last meeting

Appraisal of GP Teachers task group

Jo Buchanan, Chair

Session outline

- Any feedback from group members
- Assessing a portfolio – we have a submission
- Providing evidence – how to do it
- Feedback and review of next steps

Appendix 4: Reports from committees

Basic Medical Education (BME)

Mario R Sammut, rapporteur

BME Committee Meeting Report – Budapest, April 2016

Present: Francesco (chair), Mira, Stefan, Ilse, Helena, Natalia, Mario, Valentina.

Excused: Iveta.

1. Past:

Natalia gave an overview of the current state of the paper the BME Committee had been working upon '**Strengthening/empowering GP/FM as a medical speciality around Europe**'. Stefan and Natalia will write a first draft of the article focusing on the most interesting findings and circulate it to the members.

2. Present

The BME workshop in Dublin: title will be '**Be part of the solution: tackling the challenge of teaching the minimal core curriculum to medical students**'. The committee discussed the process of the workshop: this would need to be flexible depending on the number. Each participant would individually select a topic, and groups are then formed accordingly. A facilitator would be in each group, ensuring compliance with a timeframe for discussion (see timetable below). An electronic template or a flipchart with questions could be prepared: asking participants about their individual experience regarding which topic, why that topic, who should teach it, and how, where and when it should be taught.

Timetable:

- introduction: 10 minutes
- selecting topic and splitting in groups: 5 + 5 min
- group work: 25 +10 min
- presentations: 25 min in all
- summarising and closing: 10 minutes

3. Future

- Further development of ideas from the Dublin workshop
- Faculty development: who do we need to teach our students
- eLearning in BME in family medicine

Specialist Training (ST)

Nynke Sherpbier-de Haan, Temporary Chair

Joining: Darach, Nele, Peter Prydz, Martine, Llukan, Maja, Venija, Inguna, Eva, Roar, Nynke (missing: Zalika)

We decided to make three workshops for Dublin:

1. Working in learning groups, by Eva and Peter P and Elena (Russia)

2. Selection procedures, by Roar and Nynke and people from Belgium (Nele will let know their names) and from UK (ask Jo)

3. Recruitment and remote areas, by Peter P, Maja, Venija

Updating the website is very hard. We would like to ask Barbara to remind us every year before a meeting, including log in code or how to get it.

We will ask Barbara to combine the document Jo made with the actual excel sheet.

The survey on selection procedures is almost ready, but still some results are missing and some have doubtful validity.

Nele will be the new chair. She will coordinate, the others will work!

CME/CPD

Jachym Bednar, Chair

Participants:MDs:

Jachym Bednar, Jo Buchanan, Ruth Kalda, Sonata Varvuolyte, Peter Vajer, Nino Kiknadze, Ljiljana Cvejanov Kezunović, Elena Andreeva, Pavlo Kolesnyk
missing : Razvan Mitfode

1. Welcome to new members :

Jo Buchanan,
Nino Kiknadze,
Ljiljana Cvejanov Kezunović,
Elena Andreeva,
Pavlo Kolesnyk

2. Short Information about history and past activities of CPD/CME committee

3. Information about dynamic interactive database of CPD/CME:

Each country representative in EURACT is responsible to complete and update data for his/her country on the relevant webpage.

data concerns *Accreditation: - Certification: - Licensure*

If You do not have logins and passwords yet, ask our secretary Barbara Toplek

4. Workshops in WONCA conference in Copenhagen discussed, both were accepted by Danish Scientific committee :

Participating at Copenhagen: Ruth Kalda, Jo Buchanan, Jachym Bednar,who else ?

- **1.,Multimorbidity in family practice – educational needs”.**
- Ruth is responsible to assign tasks and to provide workshop scenario/ until the end of May ?

- **2. Learning needs for cultural competence, so to better understand the role of General Practice in the care for migrant groups**
- Jachym is responsible to assign tasks and to provide workshop scenario/ until the end of May ?
- **Thanks to Sonata for submitting her case vignette , she would adjust „Case vignette“ for Workshop , enriching it with these aspect typical for care for migrants/ now some are missing**
 - 1) Language barrier
 - 2) Difficulties in arranging care for immigrants without health care coverage
 - 3) Social deprivation and traumatic experiences
 - 4) Lack of familiarity with the health care system
 - 5) Different understandings of illness and treatment
 - 6) Cultural differences
 - 7) Negative attitudes among staff and patients
 - 8) Lack of access to medical history

5. **Dublin conference:** we discussed 2 abstracts to be submitted :

- **1. Empowering doctors/ patients with technologies/ IT**
- Jachym would prepare draft of PP presentation describing objective and scenario, methods of a workshop:
- we discussed our expectation from such a kind of workshop and these topics appeared in discussion:
 - How to be more efficient in the work
 - How to use IT in involving patient more in their treatment plan
 - Patient empowerment, sharing the responsibility
 - IT which helps to create the FD –patient partnership
 - To get better relationship
 - To understand the opposite sides of the use of IT, not only the positive aspects but the negative as well
 - To give right resources (evidence –based material) to patients
 - Use of different apps in education of the patients
 - Patient collaboration in decision –making
 - Evaluation of future directions
 - With PCs indicators draw back patients to the 2nd plan – we provide indicators centered care
- **2.How to deal with preconceptions in GP office - crosscultural health care**
- **This workshop would be as regards content derived from WONCA workshop "Learning needs for cultural competence, so to better understand the role of General Practice in the care for migrant groups" and would focus on practical exercises about/**

how to recognise Your own, Your patient 's, Your colleagues 's prejudices, how to face demonstration of intolerance, how to be aware of Your unconscious expectations

- This course would provide knowledge how the attitude, generalization and stereotyping come into existence and will provide us also practical skills - how to deal with them
- We will be better aware of what are differences between : attitude vs. opinion , values vs standards
- we will be founding ourselves at Miller 's pyramid levels : 1. know and 3. shows how

Jachym is going to attend 2 days lasting course on this topic 12th May 2016 - after that he would inform CPD/CME members about and he prepares draft of the workshop

6. Future tasks:

- At the last meeting EQuIP suggested cooperation between EURACT and EQuIP in the field of teaching quality improvement, it was again discussed, Zalika from Slovenia is a liaison person , she has made up google shared folder and she has assigned tasks, she would cooperate with Jo Buchanan to specify goals
- Possible new topic : Doctor's well being - how to treat doctors, Jo Buchanan knows much about this and would provide us with her materials
- New WONCA Conference - Prague 2017 is coming , we are supposed to prepare some new workshops

Jachym Bednar, chair of the committee

Member services (MS)

Denise Alexandra Cunha Velho, Chair

Done

- No news from non-appearing countries
 - France, Cyprus and Iceland
- Organization in collaboration with EURACT membership
- Level 1 International Course 2015, Georgia
 - Very successful (27 participants from 11 different countries)
- Wonca Europe 2015 – Istanbul
- Newsletter --- Messenger (2X / year)

To do

- Wonca Europe 2016 – Copenhagen
 - Small booth with a poster and leaflets of the Dublin Conference; leaflets of appraisal e-portfolio, level 2 Estonia, level 1 Greece and level 3 Greece + Malta **Who will be there?**
- Questionnaire to each Council member – detailed information about all editions of the several EURACT courses held in their country / by their country members --- put on website
- Honorary membership (review bylaws?)
- Dublin Conference – September 2016
 - Following our fall meeting

- Each member should attract at least 2 participants
- Bled Course – September 2016 (5 sponsored places – deadline 31 May)
- Level 2 Estonia – October 2016 (12 sponsored places – deadline 31 May – only 5!)
- Level 1 Greece – May 2017 (12 sponsored places – deadline 30 September)
- Level 3 Malta + Greece
 - Part 1 – October 2017 in Malta
 - Part 2 – June 2018 in Greece
 - 8 sponsored places
 - 7 to 10 paying participants
- GP teacher appraisal e-portfolio
 - Each Council member should manage the translation of materials and do it themselves --- publicize it among other GPs

Appendix 5: Reports from task groups

Website task group

Darach O' Ciardha, chair

In attendance

Darach Ó Ciardha (Chair), Mario Sammut, Dimitrios Karanasios, Barbara Toplek, Bruce Brinkley

The Task Group reviewed progress of the EURACT Website (new) and concluded that while almost complete, a number of items and tasks need to be completed before it can be officially launched on the WONCA Europe platform. The aim is to have the website ready in time for WONCA Europe 2016 in Copenhagen. The following action points were forwarded to Tim Camps, the WONCA Europe Webmaster:

1. Mario will supply login and password for the Leonardo section
2. Re-name "News" as "Announcements"
3. "Activities" Tab to include Leonardo, Appraisal Portfolio (the 'appraisal programme for teachers in General Practice / Family Medicine' currently hosted at <http://www.ziz.dev-eurohost.pl/> needs to be moved to the new EURACT website)
4. "Publications" to include "EURACT Publications", "Messenger", "Scientific Papers", "Archives"
5. New Menu Item called "Committees" – move from current location of "About Us" - list committees as separate items e.g. Basic Medical Education, Specialty Training, Continuing Medical Education, Member Services
6. QUESTION Can we replicate the new website as an archive, where the older material is stored? OR is it better to employ a "Read more" button at the bottom of the page?
7. We need editing rights for the pages and the menus?
Access rights for different roles:
 1. Admin - Mario, Darach, Barbara
 2. Committee Chairs – generic chairperson login to edit committee pages to be passed on from Chair to next Chair
 3. Council members – we will need to provide a list of participating countries – generic login to edit national pages, to be passed on from representative to representative.
 4. Leonardo course participants
8. Dynamic databases in "Specialist Training" and "CME/CPD" need to be migrated
9. Ask the Expert is remaining and should be placed under "Resources".
10. Dropbox folder is now created to house photos for use on the website.
11. National Pages should be available as a dropdown box, alphabetical.
12. Add Search Box

Appraisal of GP teachers

Jo Buchanan, chair

Present: Llukan, Roar, Denise, Maya, Ilena, Adam, Jo, Ilse, Jáchym, Ruth, Venija, Peter Prydz

The appraisal portfolio is now launched and has been completed successfully by one applicant at the expert level. Currently the project partners are acting as appraisers. Council members are encouraged to complete the portfolio and will be able to act as appraisers after successful completion.

Some countries expressed an interest in translating the portfolio for use at the competent level in their country. Jo will ask Viola to facilitate this process.

The bulk of the task group was spent in small groups exploring the assessment of the portfolio and then how to comply with the requirements for certain evidence statements.

The next stage is to encourage more people to complete their submissions.

A workshop is planned for the Dublin conference.

Jo Buchanan

Provision of Educational Resources

Martine Granek-Catarivas, Chair

Participants – initially 16 !

- with much interest in the topic, out of personal interest to learn from it.
- few with experience in using E-tools in their teaching.
- almost none experienced in developing new E- material.

What should the Task Force develop?

1. learning modules on topics specific to FM
 - non-clinical material
 - modules based on Minimal Core Curriculum of EURACT
2. educational material on how to create E-Learning material , that should be interactive and allowing group activity (forum, virtual classroom, lectures with audience response systems) in order to keep the benefits of sharing, such as in traditional small group teaching.
3. a bank of links to existing online resources, including
 - relevant content material
 - links to other medical education sites

What is needed?

1. Recruitment of additional EURACT council members with experience in developing E-teaching material

2. Connection with CPD/CME committee concerning existing E-modules
3. Connection with Website Task group
4. Technical support for the development of E-material

How to start working?

- 12 active members : *Nele Michels (Belgium), Helena Karppinen (Finland), Mira Kis-Veljkovic (Serbia), Natalia Zarbailov (Moldavia), Stefan Wilm (Germany), Nynke Scherpbier-deHaan (The Netherlands), Valentina Madjova (Bulgaria), Elena Andreeva (Russia), Nino Kiknadze (Georgia), Esra Saatci (Turkey), Francesco Carelli (Italy), Martine Granek-Catarivas (Israel).*
- 1 slide – 5mn presentation to recruit additional members and ideas at next council meeting in Dublin.
- 5 topics from Minimum Core Curriculum to be transformed from traditional courses/workshop/seminars to E-teaching material , by content expert teachers from the task force. **Time limit : end of June**

Topic 1. Introduction to FM/GP as a specific medical discipline. Principles of Family Medicine: Continuity, comprehensiveness, coordination of care, *by Nino Kiknadze*

Topic 2. Holistic approach. Bio-psycho-social model, *by Elena Andreeva, Natalia Zarbailov, Esra Saatci, Francesco Carelli .*

Topic 6. Decision making based on prevalence and incidence of target, *by Helena Karppinen*

Topic 13. Community orientation; community centred care; community needs assessment, *by Nynke Scherpbier-deHaan, Francesco Carelli .*

Topic 15. Interface of primary and secondary care: Referrals, gate keeping, advocacy, *by Nynke Scherpbier-deHaan , Francesco Carelli .*

Chaired and summarized
by Martine Granek-Catarivas

Appendix 6: Financial reports

EURACT Financial Report Spring 2016

Esra Saatci

07-09 April 2016, Budapest Council Meeting

The New Membership Fees for 2016

- During the EB Meeting 2016, the fee categories were reformed as seen in the table below.
- Fees are based on the country gross domestic product (GDP) at purchasing power parity (PPP) per capita (PC) as estimated by the International Monetary Fund (IMF).

Countries with GDP at PPP pc of <10,000 Curr.Int.\$ (fee of 10 euros) (3 countries)	GEORGIA, MOLDOVA, UKRAINE
Countries with GDP at PPP pc of 10,000-19,999 Curr.Int.\$ (fee of 20 euros) (7 countries)	ALBANIA, BELARUS, BOSNIA&HERZEGOVINA, BULGARIA, FYR MACEDONIA, MONTENEGRO, SERBIA
Countries with GDP at PPP pc of 20,000-24,999 Curr.Int.\$ (fee of 30 euros) (12 countries)	CROATIA, ESTONIA, GREECE, HUNGARY, LATVIA, LITHUANIA, POLAND, PORTUGAL, ROMANIA, RUSSIA, SLOVAKIA, TURKEY
Countries with GDP at PPP pc of 25,000-34,999 Curr.Int.\$ (fee of 40 euros) (7 countries)	CYPRUS, CZECH REPUBLIC, ISRAEL, ITALY, MALTA, SLOVENIA, SPAIN
Countries with GDP at PPP pc of >34,999 Curr.Int.\$ (fee of 50 euros) (13 countries)	AUSTRIA, BELGIUM, DENMARK, FINLAND, FRANCE, GERMANY, ICELAND, IRELAND, NETHERLANDS, NORWAY, SWEDEN, SWITZERLAND, UK

CHANGES

- Albania from 10 to 20
- Bosnia&Herzegovina from 10 to 20
- Croatia from 20 to 30
- Israel from 50 to 40
- Romania from 20 to 30
- Russia from 20 to 30
- Slovakia from 40 to 30
- Turkey from 20 to 30

INCOME 2015

INCOME	EUROS
Membership fees 2015	20.848
WONCA funding	9.000
CEDinGP II Project 3 rd Payment	6.900
TOTAL	36.748

Details of the membership fees-2015

Country	Euros
Albania (5 members X 10 euros)	50
Austria (24 X 50)	900 (2014, 2015)
Belarus	0
Belgium (13 X 50)	700 (2014)
B&H (56 X 10)	560 (2014 fees)
Bulgaria (20 X 20)	400
Croatia (20 X 20)	420 (2014-2015)

Details of the membership fees

Czech Republic (? X 40)	400
Denmark (11 X 50)	525
Estonia (10 X 30)	300
Finland (16 X 50)	750
Georgia (28 X 10)	280
Germany (? X 50)	950
Greece (94 X 30)	2.820 (2014,2015,2016)

Details of the membership fees

Hungary (3 X 30)	90
Ireland (15 X 50)	750
Israel (3 X 50)	150
Italy (14 X 40)	500
Latvia (2 X 30)	70 + 30 (difference) (2014-15)
Lithuania (3 X 30)	120 (2014-2015)
Macedonia (43 X 20)	860

Details of the membership fees

Country	Euros
Malta (13 X 40)	520 (2014,2015)
Moldova (16 X 10)	160
Montenegro (5 X 20)	100 (2014-2015)
Netherlands (25 X 50)	1200
Norway (23 X 50)	975 + 25 (difference)
Poland (22 X 30)	660 (2014-2015)
Portugal (26 X 30)	600

Details of the membership fees

Country	Euros
Romania (32 X 20)	640 (2014)
Russia (2 X 20)	40 (2014)
Serbia (21 X 20)	410 (2014-2015)
Slovakia (10 X 40)	400
Slovenia (15 X 40)	600
Spain (? X 40)	450
Sweden (? X 50)	700 (2014)

Details of the membership fees

Country	Euros
Switzerland (? X 50)	800
Turkey (133 X 20)	2570 (2014-2015)
Ukraine (10 X 10)	100
United Kingdom (?X50)	600
TOTAL	20.848

EXPENDITURE	EUROS
Vienna EB meeting January 2015	3.051,06
Secretariat expenses	6.000
Reimbursement for 3 countries for Prague Council meeting 23-25 April 2015	1604 (Albania 100 + 276, B&H 440 + 276, Moldova (236 + 276))
Secretariat (travel + hotel) CMs	1.118,44
Reimbursement for 2 countries for Sarajevo CM October 2015	764,5 (Albania 30 + 235, Georgia 175 + 249,50, Moldova NA + 75)
CEDinGP II Project	20.960,22
LDV Eurohost 4th and 5th payments	1400 + 1750
Bank commission	196,34

EXPENDITURES	EUROS
Posters and flyers for Dublin	333,94
Web page	740
Tbilisi Leonardo Level 1 Course sponsorship (10 places)	6.250
Bled course September 2015 (5 places)	3000
EUPA printing cost (Stefan Wilm)	2.000
Other	161,01
TOTAL	48.831,08

BALANCE 2015

- 59.424,23 EUROS

AUDIT

- Auditing before the General Meeting in Budapest
- In Vienna, EB agreed that that Razvan Miftode remains as one auditor, with Zaim Jatic being asked to be the 2nd auditor.
- In this way there would be one auditor with experience and another new one.
- This system is to be used for future appointments of auditors.

AUDIT 1

To: EURACT Executive Board
EURACT Secretary

EURACT FINANCIAL AUDIT REPORT 2015

FIRST AUDITOR DR. RAZVAN-FLORENTIN MIFTODE

Dear EURACT Council members,

I am honoured to be commissioned as first auditor of EURACT for the year 2015. The delegation was confirmed by Executive Board of our organization during the meeting in Wien on January 2016 and addressed to me by Mario Sammut - Honorary Secretary and Barbara Toplek – Executive Secretary.

Objectives:

- Review of financial activities during 2015
- Assess the accuracy of financial records, receipts and other agreements
- Evaluate the fulfilled income-expenses budget for 2015

Bibliography:

- Predictive budget for 2015, approved by the Council during Prague Meeting, 23 -25 April 2015
- Financial movements (word doc and Excel spreadsheet sent by Barbara Toplek)
- Receipts, collaborative agreements, bank transfer bills, letters
- Council Meeting Report – Prague, April, 2015

Content:

1. Overview of financial records
2. Review of expenditure records and receipts or other cooperation/work agreements
3. Evaluation of the income - expenditure balance at the end of 2015
4. Conclusions

1. Overview of financial records

I surveyed the spreadsheet with all financial records registered during 2015 and also the document named "Financial movement" prepared by Hon. Treasurer Esra Saatci. Both documents were directed to me by Executive Secretary Barbara Toplek.

All the records from the spreadsheet were done chronologically, with some details which facilitate checking the category of financial movements (expenses/income). Some kind of expenses have been inventoried in a different chapter than the predicted budget, but without any doubts regarding their purpose.

Regarding the membership fees records, I suggest to difference the amount from direct members of WONCA, who have to pay a different rate than the usual level for the country of origin.

2. Review of expenditure records and receipts

Eight different items were checked (sponsorship details, production costs, work agreements and bills). All paper requested are archived and available on demand.

3. Evaluation of income - expenditure balance at the end of 2015

After checking all the records, I identified the following data:

Table 1: Income 2015: categories, predicted, balance

Income 2015			
Categories¹	Predicted (€)	End of 2015 (€)	Balance (€)
Member fees	16,700	20,848	+ 4,148 ²
WONCA funding	8,000	9,000	+ 1,000
CEDinGP II Project 3rd payment	-	6,900	+ 6,900
TOTAL	24,700	36,748	+ 12,048

¹)Source: Prague Council Meeting Report

²) the surplus includes the amount of 1,830 € paid by Greece in advance for 2016 for 61 new members

Table 2: Expenses 2015: categories, predicted, balance

Expenses 2015			
Categories¹	Predicted (€)	End of 2015 (€)	Balance (€)
EB meetings	2,974.93	3,051,06	- 76.13
Secretariat	6,000	6,000	-
Reimbursement	5,000	2,499,60	+ 2,500.40
Secretariat travel and host	2,500	1,361.91	+ 1,138.09
Bank commission	270	202.30	+ 67.70
WONCA Europe Istanbul	550	-	+ 550
LdV Project, CEDinGP II Project	11,000	24,132.27	- 13,132.27
Bled course	3,000	3,000	-
LdV 1 Tbilisi	7,500	6,250	+ 1,250
Other²	-	2,333.94	- 2,333.94
TOTAL	38,794.93	48,831.08	- 10,036.15

¹) Source: Prague Council Meeting Report

²) Other: 2000 € (EUPA printing cost) + 333,94 € (posters and flyers for Dublin)

Table 3: Financial balance for 2015

Category	Income 2015 (€)	Expenses 2015 (€)	Balance for 2015 (€)
Amount	36,748	48,831,08	- 12,083.08

Table 4: Financial balance 2014 – 2015

Balance 2014 – 2015		
Balance 31. 12.2014¹	Balance year 2015	Current balance (31.12.2015)
71,507.31 €	- 12,083.08 €	59,424.23 €

¹) source: Audit Report 2014 , Prague Council Meeting Report, pg 30

Remarks:

- the **income** balance registered a surplus of 12,048 €, due to the increased amount of membership fees than predicted (4,148 €), the external finance of 6,900 € from CEDinGP II Project (which wasn't stipulated in the predicted budget) and an additional of 1,000 € from WONCA Europe.
- the surplus recorded on membership fees includes also the fees paid by Greece in advance for 2016 - 61 members (1,830 €)
- regarding **the expenses** balance, the main deficit was recorded at the chapter "Projects" (-13,132.27 €); the amount isn't from internal sources but from a previous external financing (a surplus of 10,350 € registered at the end of 2014 at the chapter "Income 2014 – Projects").
- major savings must be underlined at the Chapter "Reimbursements" and "Secretariat travel and host" (more than 3,600 € less spent than predicted)
- the current balance evaluated in this report is **59,424.23 €**, which is similar with the value from Hon. Treasurer Financial Report.

4. Conclusions

I am ready to conclude that all financial data are clear and chronological registered and there are no differences between the total amount from "Income" and "Expenses" chapters referred in official documents and those issued from my evaluation.

My conclusion is that there are no doubts regarding the destination of expenditure or the carefulness of income records.

I much appreciate the strict manner in keeping the records and also the quickly and efficient help from Hon. Treasurer, Esra Saatci and Executive Secretary, Barbara Toplek.

Auditor,

Dr. Razvan-Florentin Miftode

No. 8, Trecatoarea Paun street, Iasi,

Romania

Tel 0040-723553924,

rmiftode65@yahoo.co.uk

AUDIT 2

Second audit report for 2015

To: EURACT Executive Board

EURACT Secretary

EURACT Financial Audit 2015

Second auditor: Dr Zaim Jatić

Dear friends,

I was honoured to be nominated by EURACT Council to achieve an internal financial audit of the organization for the year 2015. The audit was done according with the EB decision during its meeting in Vienna last January 2016 and with the respect of organization bylaws.

This audit report is ready to be presented to the EURACT Council during the Meeting in Budapest, April 2016.

Content:

1. General review of the financial records
2. Random review of the records and receipts
3. Analysis of the real income and expenses at the end of 2015 comparative with predictive budget (according with the information included in Report of EURACT Council Meeting - Prague, 23-25 April 2015)
4. Conclusions

1. General review of the financial records

I am received a spreadsheet containing all financial records made during year 2015. All the data were recorded in a detailed manner, ordered in time and distributed in different chapters which facilitate the information checking. There were no differences between amounts recorded for each chapter and those from the detailed list.

2. Random review of the records and receipts

Five different items were checked. All data requested (receipts, list with detailed expenses, purchased products, explanations) were available.

3. Comparison of predictive budget for 2015 and the real balance at the end of the year.

Table 1: Income 2015: categories, predicted, balance

INCOME			
Categories	Predicted (€)	End of 2015 (€)	Balance (€)
Member Dues	16.700,00	20.848,00	+4148,00
Wonca Funding	8.000,00	9.000,00	+1000,00
Project	0,00	6.900,00	+6.900,00
Interests	0,00	0,00	0,00
Others	0,00	0,00	0,00
Transfer IN	0,00	0,00	0,00
TOTAL INCOME	24.700	36.748	+12048,00

Table 2: Expenses 2015: categories, predicted, balance

EXPENDITURE			
Categories	Predicted (€)	End of 2015 (€)	Balance (€)
Council meetings	5.000,00	3.950,88	1.049,12
EB	2.974,93	3.295,63	-320,70
Secretariat	6.000,00	6.000,00	0,00
LdV Project	11.000,00	24.132,27	-13.132,27
Bank fee/tax	270,00	202,30	67,7
Extras	0,00	2.000,00	-2.000,00
Other Meetings/Courses	11.050,00	9.250,00	1800,00
Transfer OUT	0,00	0,00	0,00
Total Expenditure	38.794,93	48.831,08	10.036,15

Table 3: Financial balance 2014 – 2015

Balance 2016 - 2015		
31.12.2014(€)	31.12.2015(€)	Surplus(€)
71,507.31	59.424,23	-12083,08

Remarks:

- The total income rate was positive than predicted (**+12048,00 €**), especially by increasing amount from WONCA Europe (+1,000 Euro), membership fees (3148,00 €) and from projects(+ 6900,00 €).
- The total expenditure rate registered a negative balance of -10.036,15 € than predicted (more expenses on Ldv Project 13.132,27, EB 320,70, extras 2.000,00).

4. Conclusion:

After checking the information recorded in the Budget spreadsheet and those offered as a result of my request, I am able to conclude that all financial data are correctly registered and ordered by date and there are no discrepancies between the total amount from income and expenses chapters and those from the

circumstantial list. The random check of the receipts and amount explanation disclose a rigorous keeping of financial records (list of products, explanations, agreements, receipts).

In my opinion, there are no doubts regarding the destination of expenses or the accuracy of income registration.

I appreciate the efforts and efficiency of Honorary Treasurer, Esra Saatci, Hon. Secretary Mario Sammut and Executive Secretary, Barbara Toplek and I wish to thank them for their support.

Auditor,

Report of EURACT Council Meeting - Budapest, 7-9 April 2016

Dr. Zaim Jatić

Vrazova 11, 71000 Sarajevo, Bosnia and Herzegovina

Phone +387 61 181 376

Email: jaticzaim@gmail.com

EURACT PREDICTED BUDGET 2016

INCOME 2016 (predicted)

INCOME	EUROS
Membership dues	20.000
Wonca funding	9.000
LdV final installment	10.350
Total	39.350

EXPENDITURES

EXPENDITURE	EUROS
Vienna EB meeting January 2016	2.500
Secretariat expenses	6.000
Reimbursement for 3 countries for Budapest CM 7-9 April 2016	1.500
Reimbursement for 3 countries for Dublin CM September 2016	1.500
Secretariat travel to meetings	1.500
Bank commission	200
Wonca Europe Copenhagen + Wonca World Rio	500 + 500
Bled course September 2016 (5 places)	3.000
L2 course Tartu 6-8 October 2016 (12 places)	7.500
TOTAL	24.700

Thank you for your attention.

Appendix 7: New EURACT members

Barbara Toplek, Adm. Secretary

Austria

Organisation in collaboration:

- Institute of General Practice and Evidence-based Health Services Research/ Medical University of Graz (4 members)

Belgium

- Arne Van Renterghem

Organisations in collaboration:

- Centre for General Practice, University of Antwerp (4 members)
- ICHO (4 members)
- OVERSTAG (4 members)
- Ghent University, Department of Family Medicine and Primary Health Care (4 members)

Finland

- Satu-Maaria Walle

Greece

- Meramveliotakis Manolis
- Papadopoulos Christos
- Miliotis George
- Ivkovic Snezana
- Triantafillakis Giannis
- Droso Evangelos
- Paidaraki Maria
- Vildou Maria
- Katsouri Viktoria
- Mellos Chrysos
- Pantazi Dimitra
- Goulianos Giannis
- Malioufas Argyrios
- Tsitsimois Giannis
- Gerakiou Kalli

Organisation in collaboration

- Laboratory of PHC, GP and Health Services Research (6 members)

Georgia

- Luba Tananashvili
- Keti Khutsidze
- Natia Tkeshelashvili
- Ann Kareli

Israel

- Michael Weingarten

Italy

- Augusto Zaninelli

Malta

- Fabrizia Azzopardi
- Chloe Bugeja Fassert
- Chris Mercieca
- Simone Deguara

Moldova

- Buta Galina
- Curocichin Ghenadie

Norway

- Bjarne Austad
- May-Lill Johansen
- Bente Prytz Mjølstad

Organisation in collaboration:

- Department of General Practice, University of Oslo (10 members)

Poland

Organisation in collaboration:

- Department of Family Medicine, Jagiellonian University Medical College (8 members)

Portugal

- Rita Viegas

Russia

- Maria Litvyakova

Spain

Organisation in collaboration – 1 to be sent after the meeting

Turkey

1. LUTFULLAH CAKIR
2. GULSEREN PAMUK
3. ESRA MELTEM KOC

Ukraine

- Iryna Borovyk
- Liliia Babinets

The Netherlands

Organisations in collaboration:

- Academisch Medisch Centrum/Universiteit van Amsterdam (4 members)

- Department of Family Medicine, Maastricht University (11 members)
- Radboudumc (4 members)

UK

- Alan Shirley