



Network organisation within WONCA Region Europe – ESGP/FM

Report of EURACT Council Meeting Porto, 2-4 October 2014



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Report compiled by Dr Mario R Sammut, Hon. Secretary EURACT, 1st November 2014.

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List of participants

1. Prof. Janko Kersnik, Slovenia, President
2. Prof. Esra Saatci, Turkey, Honorary Treasurer
3. Prof. Francesco Carelli, Italy, EB member
4. Prof. Ruth Kalda, Estonia, EB member
5. Prof. Adam Windak, Poland, EB member
6. Dr. Denise Alexandra Cunha Velho, Portugal
7. Dr. Jachym Bednar, Czech Republic
8. Dr. Jana Bendova, Slovakia
9. Dr. Bruce Brinkley, Switzerland
10. Dr. Jo Buchanan, UK
11. Prof. Jan Degryse, Belgium
12. Dr. Eva de Fine Licht, Sweden
13. Prof. Elena Frolova, Russia
14. Dr. Ilse Hellemann, Austria
15. Dr. Dimitrios Karnasios, Greece
16. Dr. Inguna Locmele, Latvia
17. Assoc. Prof. Roar Maagaard, Denmark
18. Dr. Darach Ó Ciardha, Ireland
19. Dr. Peter Prydz, Norway
20. Assoc. Prof. Llukan Rrumbullaku, Albania
21. Dr. Nynke Sherpbier de Hann, The Netherlands
22. Dr. Katarina Stavric, FYR Macedonia
23. Dr. Howard Tandeter, Israel
24. Prof. Stefan Wilm, Germany
25. Dr. Natalia Zarbailov, Moldova

Not present:

1. Dr. Mario R. Sammut, Malta, Honorary Secretary
2. Dr. Ljudmila Bohush, Belarus
3. Prof. Ljiljana Cvejanov Kezunovic, Montenegro
4. Dr. Dolores Forés, Spain
5. Dr. Zaim Jatic, Bosnia & Herzegovina
6. Dr. Givi Javashvili, Georgia
7. Dr. Durdica Lazic, Croatia
8. Assoc. Prof. Valentina Madjova, Bulgaria
9. Dr. Razvan Miftode Florentin, Romania
10. Prof. Markku Timonen, Finland
11. Dr. Peter Vajer, Hungary
12. Dr. Sonata Varvuolyte, Lithuania
13. Dr. Mira Kiš Veljković, Serbia

Ms Barbara Toplek, Administrative Secretary, Slovenia

Report of the Meeting

Thursday 2nd October 2014

Pre-Council Executive Board Meeting

Report by Darach Ó Ciardha

In attendance – Janko (JK), Adam (AW), Francesco (FC), Esra (ES), Ruth (RK), Darach (DOC)

Items discussed:

Council Agenda

Council agenda was reviewed and was deemed satisfactory; a note was made of the need to remind Chairs of committees and task groups to prepare 2 slides 5 minutes for Session 2 (Update and Plan) and invite submissions for 1 Slide 5 minutes in Section 4.

Awards

Elena F's suggestion regarding the Teachers Award will be incorporated into the activity of the Appraisal task group.

Business meeting

14 new members to be approved

Website

DOC recommends new website. It is absolutely required as the current website is unstable and has been recently hacked. Offer from WE to transfer euract.eu to woncaeurope.org needs to be considered. Further information required, i.e. d/w Andree Rochfort re Ulrik Kirk's capacity, Karl Steyaarts to clarify WE offer, quote for new Joomla or Drupal. Website task group is to work on a roadmap during Council meeting.

Leonardo Project - AW report

Project reported as being ahead of schedule with all domains of appraisal for competent level and expert level agreed. An early version of the appraisal software also complete and ready for initial comments. AW will present to Appraisal Task Group. Software should be completed by April 2014. A meeting with potential appraisees will be organised to get further feedback.

Ukraine situation

A letter will be required to be sent ?Mario S ?Barbara T advising that payment must be received by 30th November if Ukraine wishes to elect a new representative in 2015

Journal club (running in parallel with EB meeting)

Good level of participation reported by Jan deG

Recognition for Howard T

A presentation to be made to Howard T during the business meeting to mark his final attendance as Israel Council member

Participation and Enthusiasm – FC

FC reports falling attendance, participation and enthusiasm levels among Council members at large. JK suggests a new project is required to increase enthusiasm and EB should look to committees and task groups for ideas.

EB joined by Katarina S and Denise V

ST Committee

KS reported Statement on Assessment had been finalised by Jo B and the collation of data for the ST database was continuing. Topics that the ST Committee would consider during Council would be the role of research activity during ST Training and exploring the impact of advanced diagnostics and technology on GP/FM and whether this is reflected in teaching.

CME Committee

RK reported that they had been working on issues around migrants and minorities and how to incorporate teaching on this into CPD/CME. RK reported a workshop on this had been run in WE Lisbon and was very well attended. Contact was made with a Working group of WONCA with a similar theme. A literature review was prepared also. Jachym B has developed an e-portfolio for CME/CPD.

Membership services

DV reported that they were discussing how to please EC and general members and they had tried to contact non-participating countries including Iceland, France and Cyprus. The Cypriot contact had reported that joining EURACT and attending meetings twice per year was too expensive. JK stated he would check with Mario S who had been non-attenders at Council twice in a row.

BME

FC reported that BME committee were currently conducting round 2 of the Delphi survey.

EURACT Messenger

RK stated she did not feel the Messenger was in conflict with the Newsletter. It was agreed by EB that the Messenger is a valuable asset and to be continued. All reports will need to be sent to RK to allow her to prepare the next edition

Winter EB meeting

JK enquired if Winter EB meeting could be planned to coincide with the Appraisal Project meeting in Vienna. AW not certain at this point.

Pre-Council Journal Club

Facilitated by Jan Degryse

A good level of participation was reported by Jan Degryse (ref. report above of Pre-Council Executive Board Meeting)

Session 1a: Welcome, approval of meeting agenda

Report by Darach Ó Ciardha

President Janko Kersnik (JK) welcomed all. New member Nynke from Netherlands was introduced. In attendance also was Joana Neto from local VdGM organisation.

Meeting Agenda was approved.

JK – if there were any new members to be submitted, not already notified, submit names before Business Meeting.

Session 1b: Vasco da Gama Movement

Report by Darach Ó Ciardha

Catarina Matias from the Vasco da Gama Movement (VdGM) delivered a presentation on 'VdGM and EURACT'. Catarina's presentation may be viewed on <http://euract.eu/resources/education-a-training-presentations>.

The meeting then broke into 3 theme groups: Specialty Training, Exchange and Undergraduate teaching in GP/FM.

Meeting re-convened with a report from the rapporteurs of each group:

Exchange group recommendations – increase cross-promotional activity by EURACT and VdGM, EC members to be encouraged to contact the National Exchange Coordinator in each country, a liaison person should be appointed for both organisations. Stories of young leaders and educators should be featured on euract.eu

Specialty training group – Is it possible to reduce EURACT fees for VdGM Alumni? VdGM would like EURACT to encourage a minimum standard of ST Training

Undergraduate Teaching group – a large degree of variability across Europe was noted. Is there a way to measure the quality of teaching? Suggestion for Exchange of Teachers.

The Feedback from the moderators Catarina, Joana Neto and Denise V was that this was a positive interaction.

JK concluded by saying EURACT would examine how to progress exchange of ideas and continue liaison between VdGM and EURACT.

Friday 3rd October 2014

Session 2a: Updates on committees' and task groups' work

Report by Darach Ó Ciardha

The chairpersons of the committees and task groups each gave presentations as follows:

Committees: see Appendix 1

- Basic Medical Education (BME) – Francesco, chair
- Specialist Training (ST) – Katarina, chair
- CME/CPD – Jachym, chair
- Member services (MS) – Denise, chair

FC – BME Committee (Progress and Plan) – see Appendix 1

KS – ST Committee (Progress and Plan)

Jo B has finished the Assessment Statement. This is awaiting Council approval. The ST Database is being collated and further submissions are being invited from countries who have not already answered. A second survey is being undertaken examining the role of research in ST training. ST group is considering also work on the field of advanced diagnostics and technology and the impact this has on requirements in ST.

JB – CPD (Progress and Plan)

Successful workshop in Lisbon on migrant and immigrant and minority health. Made contact with similar WONCA working group. Eportfolio project uploaded on web.

DV – Membership services committee (Progress and Plan)

Newsletter and Messenger are being well-received by members. Cyprus contact cites cost as a reason for non-participation in EURACT. There were some issues manning the EURACT booth in Lisbon. The committee plans to write to Council members who are not attending twice in a row or more. Committee supports collaboration with VdGM and Hippocrates.

Task groups: see Appendix 2

- Website task group – Darach, chair
- Educational Research task group – Jan, chair
- Appraisal of GP Teachers – Jo, chair

DOH – Website group (Progress and Plan) – see Appendix 2

JdG – Educational Research Task Group (Progress and Plan)

The task group continues to compile material relevant to medical education research. New ideas include how to implement or validate the EUPA document and also consider ways of measuring professionalism.

JoB – Appraisal group (Progress and Plan)

Overview given of Leonardo Appraisal project but AW to present in more detail to group.

Session 2b: Committees' work and reports

All members then split up to work in the 4 committees. The committees all submitted presentations. The full reports of the committees may be seen in Appendix 3.

Session 3: Task groups session

The task groups met and subsequently all submitted presentations. The full reports of the Task Groups may be seen in Appendix 4.

Session 4: 1 slide 5 minutes presentation

Chaired by Ruth Kalda

Two presentations were made

- Francesco gave a presentation 'Using medical humanities to teach primary care medicine' prepared with John Spicer
- Nynke promoted an upcoming inter-professional conference in Nijmegen

Francesco's presentation may be viewed on <http://www.euract.eu/resources/one-slide-five-minute-presentations/>.

Saturday 4th October 2014

Session 5: Introduction to the health care system in Portugal, medical education and family medicine

Denise gave a presentation on the above subject.

The presentation may be viewed on <http://euract.eu/resources/education-a-training-presentations>.

Session 6: Educational research session

The following presentation was given:

- Training of GP trainers in Switzerland – Bruce Brinkley

The above presentation may be viewed on: <http://euract.eu/resources/educational-research-presentations>

Session 7a: Business meeting

Report by Janko Kersnik and Darach Ó Ciardha

1. Janko welcomed Council members and presented the Agenda
2. Minutes of the Skopje meeting – no amendments proposed, accepted by all, no rejection, no abstention. DECISION: Minutes were approved.
3. President's report (appendix 5) was distributed before the meeting – accepted.

4. Approval of new members: names of new members were presented to the Council, accepted by all, no rejection, no abstention. DECISION: 21 new members were approved (appendix 6).
5. Activities reports
 - a. Leonardo da Vinci project “Continuing educational development and harmonisation of expert teachers in General Practice/Family Medicine in Europe through a systematic process of quality improvement” has been discussed during the meeting. The project is well on its way according to its plan. Next meetings in November in Ljubljana and on 20 February in Vienna. We are looking for volunteers from Council to take part as appraisees in Vienna on behalf of EURACT as a partner. DECISION (accepted by all, no rejection, no abstention): EB will take the decision on 2 participants. The deadline for submission of interest is before November 15.
 - b. WONCA Europe Lisbon conference – JK suggested proposals be sent to DV to improve EURACT visibility. Ilse commented that the VdGM preconference was very good, but no EURACT branding or visibility. EURACT made good appearances, successful meeting with VdGM preconference, and we have learnt some lessons which will be taken into account for Istanbul.
6. Upgrading of website software or transfer to WONCA Europe website
DECISION (accepted by all, no rejection, no abstention): EURACT will provide financial support for webmaster/developer for this build project and other associated costs after Website task force will inform EB on the choice of the platform and server provider.
DECISION (accepted by majority, two rejections, two abstentions): Website task force will provide high level support to establish contact with WONCA Europe regarding what they guarantee to provide in terms of ongoing support if EURACT is to move over. EB will in the best interest of EURACT take the decision and agreement with the respective provider.
7. Future EURACT courses
 - a. Level 1 2015 Tbilisi, 15-17 October, 2015, contract to be prepared (Esra) and signed, 12 sponsored places: DECISION (accepted by all, no rejection, no abstention): trios – does not matter which category of membership fee the country belongs – first come first served, criteria (paid membership dues), deadline for application December 31st, EB will decide in January. Also individual participants can apply, but they will be selected if there won't be 12 participants in trios, and there shall be participants eligible from all membership fee categories starting from the lowest one (10 €). The deadline is also December 31st. But EB can invite members to apply also later if the sponsored places would not be filled. DECISION: We will promote attendance of 15 self-paying members.
 - b. Level 2 2016 course: RK to decide prior to December 31st 2014 re venue for Level 2 course either Tartu / Tallinn.

- c. EURACT medical educational conference, Dublin 2016: DOC indicated that the ICGP have given an initial expression of support but further details are required.

Interventions:

HT – Workshops are good.

AW – Needs to be combined with Council meeting and needs to be of 2 days duration. Outline programme required by WONCA Europe Istanbul.

JdG – Conference in Leuven in 2010 targeted trainers and young teachers – very successful, this should be a combination of keynote addresses, workshops, testimonies of good examples and a focus on research.

PP – Workshops in parallel groups work well.

RM – It should be confined to medical education and have international speakers outside of just EURACT.

Nynke and Ilse discussed whether it should be broadened to Primary Care, Nynke in favour, Ilse not, general feeling from Council to confine to GP/FM.

Ilse – include VdGM.

HT – all Council members networks should be used to promote it.

In summary:

To know if others will take part, the most important are interactions, i.e. WS, we need the conference to raise the visibility outside EURACT, for our regular members and other educationalists, to look for other examples, to show our experiences, should be attached to one of the council meetings, council meeting a bit shorter, at least two days long, to plan soon, before Prague meeting, major task in 2014, good experience from Leuven conference, targeted audience – in contact with VdGM, we can find / fund five people, testimonies from nice things, well designed research, Denise, Howard... willing to work in organisation. A model of two days conference every two years accompanied with the council meeting. DECISION (accepted by all, no rejection, no abstention): We will start activities immediately, volunteers for Organising Committee, Scientific Committee shall contact Janko, EB will establish committees during winter meeting, secretariat will make inquiries about the facilities with Irish college, Darach will liaise between Irish college and EURACT.

8. Future Council meetings

- a. Spring meeting April 23-26, 2015, Prague, Czech Republic. The venue on Thursday and Friday will be close to the hotel, on Saturday it will take place in hotel Ilf (we will need to take a metro). Provisional programme has been displayed. DECISION (accepted by all, no rejection, no abstention): EURACT Council agrees on a joint session on Saturday up to 1.5 hours with Czech colleagues where Czech specificities will be presented. 3 EURACT Council members are invited to join the Czech meeting and will be absent from the activities of the Council for another 1.5 hours.
- b. Autumn meeting October 8-11, 2015, Sarajevo, Bosnia and Herzegovina, was presented on behalf of Zaim. The host of the Meeting is Association of

Family Physicians of FBiH <http://family-medicine.ba/>, Supporting organisations of Meeting: Faculty of Medicine University of Sarajevo <http://mf.unsa.ba/en/>, The Public Institution Health Centre of Sarajevo Canton <http://www.judzks.ba/Default.aspx?alias=www.judzks.ba/eng>, Venue: Hotel Bosnia 4 ****, Sarajevo – Kulovica 9, <http://www.bosniahotels.com/>.

- c. Spring meeting May, 2016, Adana, Turkey, moved to April
 - d. Autumn meeting 2016, Dublin, Ireland (early September - some provisional dates will be required by Prague meeting)
 - e. Spring meeting 2017: no volunteers yet – JK encouraged submissions.
9. WONCA Europe Conferences
- a. WONCA Europe Istanbul Conference 2015, October 21-25, DECISION: workshops: PREPARE project symposia 4 hours (already approved by the HOC), 1 WS from Leonardo da Vinci project “Continuing educational development and harmonisation of expert teachers in General Practice/Family Medicine in Europe through a systematic process of quality improvement”, 2 WS from CME / CPD: “How to teach minorities and migrant health in family medicine?” and “Multimorbidity in family practice – educational needs”. DECISION: booth arrangements to be finalised in Prague; Denise has a list of tentative presence of Council Members in Istanbul, council members are welcome to report on their country EURACT members who will attend and can help in promotion.
 - b. WONCA Europe Copenhagen Conference 2016, June 15-18
 - c. WONCA World Conference 2016, Rio de Janeiro, Brasil, November 2-6
10. Action points not covered elsewhere:
- a. EUPA endorsement – overview of EUPA document and its potential adaptation given by Stefan
 - b. Invitation of an educational research expert to the national pre-conferences. Jan’s motion: EURACT shall sponsor invitation of one expert to the national pre-conferences. To be able to discuss. DECISION (accepted by majority, no rejection, 3 abstentions): Jan will elaborate this proposal by providing a provisional list of educational research experts, their availability / an estimation of their willingness to attend local meetings / and terms of invitation (which part shall be covered / flight tickets, accommodation, fee, etc.) by December 15, so EB can incorporate this budget item in the financial plan for 2015 during its meeting in January and present it to the Council in Prague.
 - c. Letter of warning to members not attending twice in a row
 - d. Letter to Cyprus University
 - e. Elections in Ukraine
 - f. Elections in Israel
 - g. DECISION (accepted by all, no rejection, no abstention): Criteria for Organizations in collaboration shall be developed by MSC and EB and approved in Prague
 - h. Farewell to Howard

- i. VdGM collaboration, regular offer, involvement of local VdGM representatives, it was great experience, useful input from VdGM representative, support their development. General acceptance that Council members liaise with National Exchange Coordinators and that DOC liaise with Peter Sloane, Chair of VdGM.

11. There was no other business.

Session 7b: Review of meeting.

Report by Darach Ó Ciardha

Feedback session – general positive feelings on a successful meeting.

Janko's final address – big thanks to Denise, excellent meeting, the modesty and hard work of Portuguese GPs should be an example to all.

Post-Council Executive Board Meeting.

Report by Janko Kersnik

Agenda:

1. Review of the Council meeting
 2. Co-payment of the EUPA production cost
 3. EURACT medical education conference, Dublin September 2016
 4. Invitations to EURACT Council meetings
 5. Payment of EURACT fees
- 1) The Council meeting went well in spite of the absence of Administrative and Honorary Secretary. Darach volunteered to take minutes of the meeting, Francesco was chairing some sessions, Ruth chaired 1 slide 5 minutes presentation session. These are the accounts from the review of the meeting session:
- a. Level of the participation was strong
 - b. Run smoothly
 - c. New product – medical educational conference
 - d. Very welcomed in the group
 - e. Nicely organised – local organisation
 - f. Invitation of the researchers
 - g. Also small topics are important
 - h. Thanks to Denise for organisation
 - i. Task group and committee discussions were good
 - j. Faster developing country
 - k. VdGM positive impact
 - l. EUPA endorsement
 - m. non-appearing countries
 - n. What to offer members, countries
 - o. Well organised
 - p. Level 3 not in practice yet
- 2) EB agreed on participation of 2000 Euro payment out of the 6967.64 Euro EUPA production cost. The rest will be covered by the Dusseldorf University. Stefan agreed.

- 3) EURACT medical education conference, Dublin September 2016, was discussed.
 - As this conference presents a pilot for other conferences there were some general decisions. We shall look for such conferences joint with a shorter Council meeting every three years. So, the next shall conference shall take place in 2019. Each “Council” shall aim at producing one conference. It should be a two days programme, i.e. Friday and Saturday. The Council meeting will be a bit shorter and shall start on Wednesday afternoon and continue on Thursday. The Council members will continue in the conference which shall be attendance-free for the Council members. EURACT will have to invest in the conference also financial means. Preparation of the conference shall be the whole Council task. The chair of organising committee shall be a national Council member from the country of the conference venue. The chair of the scientific committee shall be the actual president of EURACT. The fees shall not be high (150 Euros) and there shall be a discount for EURACT members (100 Euro fee) in order to offer some visible benefit for our members. The conference shall bring key note speeches of good speakers from educational research relevant to general practice, scientific papers and posters, educational workshops and interesting social programme.
 - The conference in Dublin will take place in the facilities close to Trinity College which can offer affordable accommodation and can host EURACT Council meeting before the conference. For the Dublin conference EB proposed Darach as chair of the organising committee (OC), who accepted the invitation. He will look for the support within his College. From the Council Francesco, Esra, Denise and Ilse volunteered to work in OC. Mario shall be member of OC, too. In the core scientific committee there are Janko, Jan, Jo, Ruth, Adam and Nynke from the Council and Fergus and professor of general practice form Cork University. We propose also international advisory board in which we see Christos Lionis, Manfred Maier, Mateja Bulc, Amanda Howe, Ally Walsh, Job Metsemakers. The lists are provisional and shall be finalised by EB by the end of Prague meeting. Jan will draft the aims and objectives of the conference.
 - The whole Council will dedicate at least one session per meeting for the preparation of the conference.
 - Business mode shall be developed to serve also future conferences. Although, this is EURACT conference the most practical alternative might be that the direct organisation is contracted to Irish college and the responsibilities between the two agreed.
 - Promotion: leaflets (Istanbul conference, national and international meetings), website, good speakers...
- 4) We discussed proposal to invite educational experts to the Council meetings and to the pre-conferences held by national organisations. We found it not elaborated enough to accept it unconditionally. It might be useful in some cases but not as a general rule. We lack information on the content and availability of adequate experts not asking for additional payment for such activity. We agreed to decide on it when we receive a more detailed proposal from Jan.
- 5) It has been noted that some Council members do not respect job description and they use several channels to pay the membership fees, which is unacceptable, produce problems in following the membership and the income. During the next business meeting one of the items will stress that only one way for payment of the fees for the country is acceptable.

Appendix 1: Updates on committees' work since last meeting

Basic Medical Education (BME)

Francesco Carelli, Chair

Here BME Committee!

- Since I am there:
- ECE (Early Clinical Exposure)
- EURACT Checklist for Attachment Program Organisers
- European Minimal Core Curriculum in undergraduate
- Mapping academic situation of undergraduate teaching for family medicine in Europe

Recently

- EURACT Statement on Undergraduate Teaching of Family Medicine in Europe
- *Published also on Eur.J.Gen.Pract.*

Now

- Activities to enforce General Practice / Family Medicine around Europe with Delphi Method through discussions and questionnaire with EURACT Council Members
- Committee, please...WAKE UP!!!

Specialist Training (ST)

Katarina Stavric, Chair

Skopje – Porto period

- Jo reviewed the document and make the glossary
- A 1/2 page written rapport about the vocational training is collected and preliminary database is formed
- Short survey about the participation of the trainee in the research project and publishing a paper.

Porto 2-4.10.2014

1. Final approval of the **EURACT Statement on Assessment in Specialty Training for Family Medicine “Assessment for learning”**
2. Specialty Training for Family Medicine database
3. Should every postgraduate student in FM (like in other speciality training programs) at least have participated in one **research project** and be co-author of at least **one published paper?**
4. Reflection in order to sort out if we can find a common ground on the issue of introducing “advanced diagnostic techniques / technology in the ST curriculum”.
5. **Miscellaneous**

CME/CPD

Jachym Bednar, Chair

- WS in Lisbon showed the importance of the topic of “Migrants Health“
- There is need for such educational course
- Our future plan to work out module for the 1-day international course on Migrants and Ethnic Minorities (MEMs) Health Care
- Proposal for a 2016 Bled course topic?
- E-portfolio module done by CPD/CME is published in Website, freely accessible
- WS to Istanbul – on teaching of MEMs health (for teachers and tutors)
- Other possible topic for WS – multimorbidity (Jachym is very much interested in this) - to cooperate with Jan and Jo and with other Euract members who are possibly interested
- EUPA as possible platform for assessment of GPs in their professional development

Member services (MS)

Denise Alexandra, Chair

- Newsletter
- EURACT messenger
- EUPA document
- Cypriot EURACT members: 50 € fee too high; financial impossibility for Cypriot council member to attend meetings
- WONCA Lisbon 2014: booth improvements?
- News from other non-appearing countries? Letter...
- WONCA Istanbul 2015 - preparations
- Next Bled course (24th): 15th-19th Sep 2015: TEACHING AND LEARNING ABOUT MANAGING MULTIMORBIDITY IN AGING POPULATION
- Host for level 1 International course 2015 – Georgia - promotion and sponsored places
- Level 2 courses?
- Level 3 courses?
- VdGM/Hippokrates exchange program

Appendix 2: Updates on task groups' work since last meeting

Website task group

Darach O' Ciardha, Chair

Website task group report

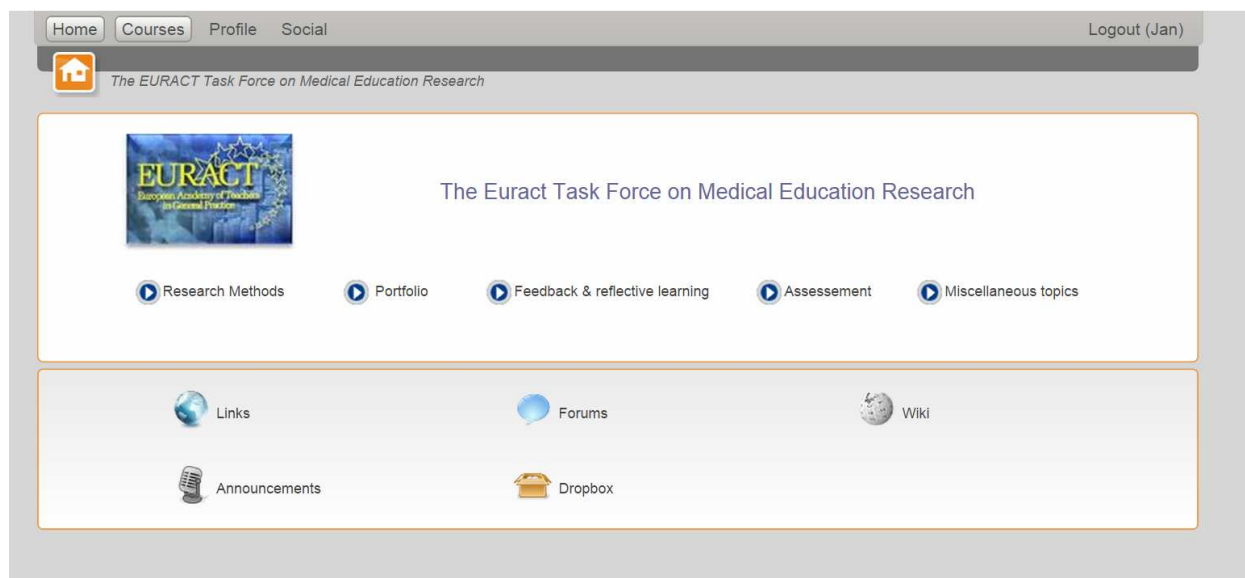
- Current website – like a Trabant
- Offer to join WONCA Europe website
- Dropbox – developing guide for use by EC
- “Ask the Expert”, password issue resolved, video
- Twitter 133 followers

Plan

- Plan, advise EB on best option, new Trabant or new Volvo? - “algorithm”
- Decide re WONCA Europe
- Integrate with Leonardo project
- Finalise Dropbox guidance
- SoMed - >1000 Twitter followers, workshop next EC
- “Ask the expert” more video

Educational Research task group

Jan Degryse, Chair



Two new binders:

- Qualitative research methods / how to assess the quality of qualitative research
- Generalizability theory / How to analyse data from educational assessment procedures.

New ideas:

- A common research on our UEPA document: validation/implementation/common ground.

- Instruments to measure professionalism (Compass instrument ?)

How to disseminate new relevant literature?

- With potential impact for trainers and trainees.

Appraisal of GP Teachers task group

Jo Buchanan, Chair

Leonardo Project – Development of GP/FM teacher's appraisal process Jan 2014-Dec 2015

- EU funded
- EURACT working in partnership with GP organisations in Poland, Slovenia, Estonia, Denmark and Austria and ZiZ.
- Using the EURACT framework for the continuing educational development of trainers with 4 Levels of competence novice to expert
- Today Adam will present the work that has been done on identifying the type of evidence to be produced for the appraisal process and will demonstrate the electronic portfolio.

Appendix 3: Reports from committees

Basic Medical Education (BME)

Francesco Carelli, Chair

Present: Natalia, Ivana, Ilse, Howard, Francesco

Absent: Stefan (arrived later at the meeting), Mira, Diurdica, Givi, Markku

We didn't really discuss "ongoing' project" but the many ways to implement and diversify considering about the difficulties it seems to meet. After the second round as Delphi consensus, answers (26 at the moment) we got from the Council Members seem contradictory in respect of not few important issues, as expressed by 31 respondents at the first round.

We keep asking again to not respondents and not respondents in a complete way.

Same countries were sending answers to validate introduction questions about FM development.

Natalia will make analyses of the data before December 01 and will share findings with Stefan by Skype (agreed on this). Stefan, arrived after Committee met, introduced some idea to simplify the recognition and division between countries to be really considered, at the two extremes, as well developed and slowly developed, so to recognize and understand a meaning and a way in the answers and go forward for a publication.

Francesco said that the EURACT Statement on Undergraduate Teaching of Family Medicine in Europe, written in 2013, approved by Executive Board in Wien in January 2014, approved by EURACT Council in Skopje in April 2014, was published also by the European Journal of General Practice. This Statement must be well known, through the EURACT National Representatives so to be really used in every European context, as this was obviously the purpose.

Specialist Training (ST)

Katarina Stavric, Chair

Present: Katarina Stavric (Macedonia) chair, Eva De Fine Licht (Sweden), Jan Degryse (Belgium), Inguna Locmele (Latvia), Roar Maagaard (Denmark), Llukan Rrumbullaku (Albania), Darach O' Ciardha (Ireland), Peter Prydz (Norway), Jo Buchanan (UK), Nynke Scherpbier de Haan (Netherlands)

Guest: Joana Neto (Portugal)

Not present: Dolores Fores Garcia (Spain), Mario R Sammut (Malta)

Agenda

1. Final approval of the EURACT Statement on Assessment in Specialty Training for Family Medicine "Assessment for learning" -

The Statement was approved by the members of the ST committee and we will send to the Council to be approved.

2. Specialty Training for Family Medicine database

Already were collected written reports from 17 countries. The others who were at the meeting will be reminded and the others will be reminded by mail. Katarina will collect and organize the document in the period between two meetings. To ask the members to give links to their Specialty Training curriculum.

The committee agree that the document will be put on the web page.

3. Should every postgraduate student in FM (like in other speciality training programs) at least have participated in one research project and be co-author of at least one published paper?

Short introduction was done by Jan, each member of the Committee describe the situation in his country. The members agree that we should work on producing a Statement on supporting research as a component of ST. We start to brainstorm and produce a document with pro and challenges on supporting introducing research in curriculum.

Planned activities between meetings:

- Katarina will finish collecting data, already 27 countries answered.
- Jo will start the Statement based on the discussion and survey.
- Nynke will work on Pros and Cons document that support a research as a component of ST.
- All members will do paper research about the evidence on advantages, exchange between each other.

4. Reflection in order to sort out if we can find a common ground on the issue of introducing “advanced diagnostic techniques / technology in the ST curriculum”.

Introduction was done by Jan and the discussion on several questions started:

- Will use of best available technology interfere with the patients' care?
- How will look our practice 20 years from now?
- Should we introduce personalized medicine in primary care setting?

The members will continue to reflect on those questions and the discussion will continue in the next meeting.

5. Miscellaneous

CME/CPD

Jachym Bednar, Chair

Participants: Elena Frolova, Ruth Kalda, Jachym Bednar

1. Welcome/Short Information about progress made since Skopje meeting described in 5 minutes 2 slide presentation, sent to Honorary Secretary of Euract and CPD/CME members
2. Euract workshop in Lisboa took place successfully in Lisboa, circa 40 participants. 'Provision of the healthcare to ethnic minorities and migrants - developing of the model of culturally responsive healthcare in the European Union'
 - workshop has shown - there is need for educational course of this topic
3. Research on the actual topic was partially worked up and saved in CPD/CME Dropbox 'Provision of the healthcare to ethnic minorities and migrants/ educational needs of GPs/ how to provide good clinical practice / how to change negative patterns'
 - Our future plan to work out module for the 1-day international course on Migrants and Ethnic Minorities (MEMs) Health Care
 - Proposal of this module for a 2016 Bled course topic, was proposed to Janko,
 - Not proposed yet to Jo and other organisers officially
 - Survey on this topic between Euract members was not done, we did not develop this topic in Porto, perhaps in Prague
4. We have proposed 2 topics for workshops for WONCA Istanbul 2015 - autumn 22-25 October
 - A) How to teach minorities and migrant health in family medicine?
 - B) Multimorbidity in family practice – educational needs
 Ruth, Elena, Jachym will be present there, who else ? Francesco Carelli showed interest to help us with A) topic, we agree.
5. We will strive to develop training module for topic B too.
6. New long-term principal topic for CPD/CME not yet chosen, we will continue step by step with:
 - A. Re-certification of GPs in Europe – further development of the topic
 - B. E-portfolio:
 - E-portfolio module done by CPD/CME is published in Website, freely accessible

- Liaison with CEDinGPII Project not possible, different aiming of CEDinGPII Project e-portfolio

Member services (MS)

Denise Alexandra, Chair

- News from non-appearing countries
 - “Warning” letter to council members who have missed 2/more consecutive meetings
 - Cyprus – contact another association (University of Nicosia) – at least 4 members from Cyprus and then elect one representative – the present fee is 30€
 - Letter to French
- Organization in collaboration with EURACT membership (advantages? regulation? At least 4 members? Fees? Rights?)
- WONCA Istanbul October 2015
 - Workshops:
3 time slots; 2 are already arranged - symposia “How to prepare for a pandemic” and workshop about appraisal of GP teachers (title not decided); 1 (or more?) workshop needed – proposals from committees and task groups? Who is going? We should have at least 3 really good workshops at the conference, ideally 5 time slots... how to run a workshop?
 - Booth:
on-going presentation; know the size of the booth to decide how many posters; written material to handout (newsletter, messenger, EUPA, educational agenda...; announcements of future courses; full materials of every EURACT course to showcase, ..., leaflets about website and several projects...); memo for non-council members standing at the booth, letter for ALL EURACT members announcing what EURACT is doing at the conference, organize a “meet EURACT members” (during lunch?)
- Next Bled course (24th): 15th-19th Sep 2015
TEACHING AND LEARNING ABOUT MANAGING MULTIMORBIDITY IN AGING POPULATION
Under EURACT umbrella; leaflet available on the website; update application form; 5 sponsored places (deadline 31st of May) – 1 from each price category, 1 from each country; national representative cannot be sponsored; the same member can only be sponsored during a two year time frame.
- Host for level 1 International course 2015 (Georgia, 15-17 Oct; fee 250€; min 15 self-paying; accommodation 90€/S/115€D); remind Givi to update the leaflet and start promotion in January; contract (remind Barbara); 12 sponsored places (priorities, in order – trios, low-income countries); deadline 31st of Dec; promotion through the national representative and on the website; decision by EB at Jan meeting.
- Level 2 course – International edition – proposals for 2016? Dead-line tomorrow
- Level 3 course – one year frame:

- 1st part Autumn 2015 (Saravejo) and 2nd part Autumn 2016 (Dublin)? 1st part Spring 2016 (Adana) and 2nd part Spring 2017 (??)?
 - Country organizing independently from council meetings – Turkey?
- VdGM/Hippokrates exchange program – how should we collaborate? Rules for their participation during council meetings?

Appendix 4: Reports from task groups

Website task group

Darach Ó Ciardha, Chair

Darach Ó Ciardha, Katrina Stavric, Jachym Bednar, Bruce Brinkley, Dimitrios Karasinos

Areas covered

- Upgrade website
- Dropbox
- Twitter workshop Spring EC 2015

Upgrade website

- Editorial task to decide what needs to be implemented on new website and what should be archived
- Specification for a new webmaster and scoping document for switch over to Drupal
- Discuss budget with EB
- Survey re wish list for new website
- Establish what WONCA Europe can provide and draft service level agreement if we switch to them
- Build new website and transfer material onto it
- If service level agreement with WE satisfactory arrange switch to woncaeurope.org

Twitter workshop

- Invitation from EB to hold a Twitter workshop at next EC meeting
- We will host 30mins on this with a focus on the benefits for promoting EURACT

Educational Research task group

Jan Degryse, Chair

Report not received.

Appraisal of GP Teachers task group

Jo Buchanan, Chair

Adam gave a presentation on the current state of development of the project. The framework for assessment is in place, the types of evidence have been described and a decision made that only two levels will be assessed – competent and expert. The e-portfolio is being developed and will be available at the end of the project in the 5 languages of the partner organisations and in English.

The appraisal process will be completed on-line, a face to face meeting will not be required. Two assessors will be used for 'expert' applications, one for competent applications.

Various workshops are planned to test the system with appraisees and appraisers.

The project will finish in December 2015, it will then be for EURACT council to decide how to take this forward. The partnership countries may use it internally but will generally hope for EURACT to host it.

A discussion was held about initial reactions to the proposals - it was seen as being quite complex at first viewing but reassurance was provided that when one started to use it the tool was not complicated. The term 'competent' has different meanings in different languages and the need to choose culturally appropriate wording was emphasized. It was suggested that in certain countries it might be difficult to avoid bias between institutions.

The group analysed the issues for EURACT in moving forward with the project after December 2015, these were identified as follows:

How to present and promote:

- Website, leaflets
- EURACT courses: Bled, Leonardo
- The attraction of 'International Recognition' will be useful in some countries
- ?pre council workshop ?council members to participate as soon as available
- Encourage appraisees to start with competent level

For whom?

- All GP teachers

Costs?

- Need to be fully costed
- Discount for EURACT members, sliding scale depending on income bracket of country

Administration

- ?Existing administration
- ?Medical faculty who sees the need

Selection of Appraisers

- National reps? – but maybe not the best person, perhaps rep could suggest the best person
- Any reward for appraisers?
- If you are competent can you appraise someone as expert?

What will the gains or outcome be:

- Time will tell

Proposal for award for teacher in family medicine – on hold for the time being – the above will give us the framework to do this.

Appendix 5: President's Report

EURACT Council meeting Porto October 2-4, 2014

Since the last meeting in Skopje I attended Continuing Educational Development and Harmonisation of Expert Teachers in General Practice/Family Medicine in Europe through a systematic process of quality improvement (CEDinGPII, No. 2013-1-PL1-LEO05-37537) project meeting in Tallinn 16-18 May. There were also EURACT invited experts on assessment Ilse Hellemann, Paula Vainomaki, Renzo de Gabriele and Francesco Carelli, who were able to respond our request present to contribute to the expertise how to assess teachers in family medicine. The questions are as follows: What level of competences should we assess (Novice – Competent – Proficient – Expert)? In how many domains do applicants have to demonstrate that they are expert? Are some more important than others? What should be the methodology of overall assessment (without division into specific domains)? What types of evidence should be used? Who should be potential assessors? How to train assessors? How to ensure/measure validity and reliability of the assessment? The contribution of EURACT working group from its meeting in Skopje was highly appreciated. EURACT should provide the platform for the development of a portfolio web based form which would allow teachers who wanted to be assessed to enter requested data and assessors to give feedback and at the end a certificate on the level of teacher's expertise would be awarded. There were some problems, as EURACT website group intended to move to another jumla version, and there were some doubts about the utility of this platform for the needs of a portfolio management, we started negotiations with WONCA Europe to move EURACT website on WONCA Europe website which uses drumla platform which should have satisfactory elements portfolio could be attached to it. Another reason was that our current webmaster is no longer able to do any major work on the website, but he can assist in minor adjustments, but WONCA Europe offers free hosting. The address of the potential future EURACT website shall in that case be www.euractwoncaeurope.org (demo first page version www.euractwoncaeurope.org). We also started negotiations with Ulrik Kirk from Denmark who is EQuIP webmaster (<http://www.equip.ch/>) to do the work on eventual move of the materials from current to new website which offers better security than our current one (opinion of EURACT web site group). There also run a two track negotiation process with the developers of the portfolio web site application and at the end a polish provider showed the best references and draft application for the price EURACT with the co-payment of Polish project partner can pay from the project budget. Demo version will be placed on the company web site and later moved to the website which we will indicate. Web site group has a tough job to decide on the future arrangements regarding EURACT website – continue own separate web site with own operational costs, or to use WONCA Europe offer and be hosted. In any case new webmaster will have to be selected and for sure there will be some expenses for any move of the current site either to own or joint one.

As Honorary Secretary I attended two WONCA Europe EB meetings during WONCA Europe conference. I wanted to avoid that in the meeting of WONCA Europe EB with the networks only Roar Maagard and me in double roles of being EURACT members and at the same time WONCA Europe EB would be present, so I wanted to invite all EURACT Council members to attend this meeting with WONCA Europe, however I erroneously sent the invitation to all members. This led

to a large EURACT presentation at this meeting which finished in joyful discussion on our future developments. Besides myself and Stefan Wilm from the EURACT Council, there were EURACT members Jo Buchanan, Peter Marko, Margaret Palka, Jo Buchanan, Svitlana Danyliuk, Liudmila Khimion, Ferdinand Petrazzoli, Mehmet Ungan, Luis Cavadas, Tiago Villaneva, Mette Brekke, Mladenka Vrcic-Keglevic and Victoria Tkachenko present. Stefan Wilm also introduced our new document EUPA, which proved to be a great success.

I will attend the III Congress of Association of general practice / family medicine of South East Europe in Sarajevo 18-21 September 2014 with a key note on Continuing professional development of competent specialty trained family physicians for the future of family medicine.

Kranjska Gora, 12/9/2014

Janko Kersnik

Appendix 6: New EURACT members

Czech Republic

1. Martina Dosedělová

Israel

1. Michael Kaufman

Latvia

1. Alise Nicmane-Aišpure
2. Edgars Tirans
3. Ilze Aizsilniece

Norway

1. Kirstin M Efskind
2. Guri Tuv Brattli
3. Peder Halvorsen
4. Helen Brandstorp

Portugal

1. Joao Pedro Santos Alves da Silva
2. Fernando Alcino Lopes

Serbia

1. Miloranka Petrov-Kiurski
2. Vesna Djuric
3. Ljubinko Vasiljevic
4. Lila Apostolska
5. Nadezda Kondic
6. Nadezda Radisavljevic

Turkey

1. Didem Kafadar
2. Zehra Dagli
3. Dursun Cadirci

United Kingdom

1. Gill North

Total new members: 21